



Cassia County Board of Commissioners

REGULAR MEETING NOTICE & AGENDA

Monday, April 6, 2026

Cassia County Courthouse ▪ Commission Chambers
1459 Overland Ave ▪ Room 206 ▪ Burley ID 83318

Posted on: 4/3/2026 4:24 PM

To Join the Meeting Virtually, Click Below:

<https://us06web.zoom.us/j/82001360867?pwd=zhh0iKTWC8FPd35zN7wOLd5ERGdbvj.1>

**Attention virtual participants: be prepared, upon request, to identify yourself and the reason for your attendance. Please note that items for discussion not on the agenda cannot be immediately entertained and must go through proper procedures for the Board's consideration.*

9:00 AM

- 1) Call to order
- 2) Pledge of Allegiance and prayer
- 3) Roll call

NEW BUSINESS ACTION ITEMS

- 4) Calendar, meetings, committee reports and correspondence
- 5) Approval of payables
- 6) Personnel Matters: Including but not limited to Change of Status requests
- 7) Executive Sessions as needed pursuant to Idaho Code § 74-206 (1) (a) or (b) – to discuss personnel matters, (c) – to acquire an interest in real property not owned by a public agency, (d) – to consider records exempt from public disclosure, (f) – to communicate with legal counsel regarding pending/imminently-likely litigation, or (i) – to communicate with risk manager/insurer regarding pending/imminently-likely claim
- 8) Consider funding request for FY2027 from the Idaho Animal Damage Control Board
- 9) Review, approve and execute resolutions to authorize the destruction of Sheriff's Office records
 - a. Resolution No. 2026-06 to authorize destruction of permanent records of Sheriff's Office
 - b. Resolution No. 2026-07 to authorize destruction of semi-permanent records of Sheriff's Office
- 10) Review, approve and execute Resolution No. 2026-08 to transfer excess tax deed sale funds to state treasurer
- 11) Review, approve and execute resolutions to authorize destruction of Clerk's Office Records
 - a. Resolution No. 2026-09 to authorize the destruction of semipermanent Clerk's Office records.
 - b. Resolution No. 2026-10 to authorize the destruction of temporary Clerk's Office records.
 - c. Resolution No. 2026-11 to authorize the destruction of semi-permanent Clerk's Office elections records.

TIME SPECIFIC ACTION ITEMS

- 12) 9:30 AM Approve and sign Authorization letter for PMT BGP advertisement - IT Dept.
- 13) 9:35 AM Consider staffing needs for Clerk's Department
- 14) 9:40 AM Consider cancellation of 2025 property taxes for RP10S26E113215 and MH10S26E113215
- 15) 10:30 AM Board of Equalization
- 16) 11:00 AM Construction project status report and items for consideration - Gary Jones Construction

UNFINISHED BUSINESS ACTION ITEMS

- 17) County building matters
 - a. Determination of architectural engineering, construction management, and other related matters in advancing the building process
- 18) Adjourn

Next regular meeting of the BoCC Monday, April 13, 2026

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Times are approximate and are subject to change without notice

Any in need of special accommodations to facilitate attendance or participation in this noticed meeting, please contact The County Commissioner's Office at least two (2) business days prior to the date of this meeting.

Cassia County Courthouse • 1459 Overland Ave • Room 210 • Burley ID 83318 • Phone 208.878.7302