



Cassia County Board of Commissioners

REGULAR MEETING NOTICE & AGENDA

Monday, July 13, 2026

Cassia County Courthouse ▪ Commission Chambers
1459 Overland Ave ▪ Room 206 ▪ Burley ID 83318

Posted on: 7/10/2026 3:57 PM

To Join the Meeting Virtually, Click Below:

<https://us06web.zoom.us/j/83675604038?pwd=Gs7ssHJ2tWbba3fAVqfLZxXmiYOqGc.1>

**Attention virtual participants: be prepared, upon request, to identify yourself and the reason for your attendance. Please note that items for discussion not on the agenda cannot be immediately entertained and must go through proper procedures for the Board's consideration.*

9:00 AM

- 1) Call to order
- 2) Pledge of Allegiance and prayer
- 3) Roll call

NEW BUSINESS ACTION ITEMS

- 4) Calendar, meetings, committee reports and correspondence
- 5) Approval of payables
- 6) Approval of minutes
- 7) Review and approval of Alcoholic Beverage License requests (including but not limited to the following):
 - a. River's Edge Golf Club - Bottled/canned beer OFF premises, Bottled/canned beer ON premises, Retail wine, Wine by the drink
 - b. Smith's Cafe - Oakley liquor license, Bottled/canned beer OFF premises, Bottled/canned beer ON premises, Retail wine, Wine by the drink
 - c. Unit 54 - Bottled/canned beer OFF premises, Retail wine
 - d. Walgreens #13673 - Bottled/canned beer OFF premises, Retail wine
- 8) Personnel Matters: Including but not limited to Change of Status requests
- 9) Executive Sessions as needed pursuant to Idaho Code § 74-206 (1) (a) or (b) – to discuss personnel matters, (c) – to acquire an interest in real property not owned by a public agency, (d) – to consider records exempt from public disclosure, (f) – to communicate with legal counsel regarding pending/imminently-likely litigation, or (i) – to communicate with risk manager/insurer regarding pending/imminently-likely claim
- 10) Accept and sign Zwygart, John & Associates Engagement Letter for FY2026 Outside Audit
- 11) Make final determinations on employee compensation requests above the amounts already approved by the BoCC
- 12) Review and approve Life Flight Renewal agreement and authorize payment of renewal premium
- 13) Review Facilities Lease Agreement for Burley Farmer's Market for July 16, 30; August 13, 27; September 10, 24.
- 14) Review Facilities Lease Agreement for Idaho Rural Water Association-Operator Expo July 28, 2026.

TIME SPECIFIC ACTION ITEMS

- 15) 9:20 AM VSO periodic update report
- 16) 9:30 AM Sign Subrecipient Certification of Compliance Letter for the new Foreign National Vetting Requirement letter - Sheriff
- 17) 9:35 AM Discussion regarding animal control with the City of Burley

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Times are approximate and are subject to change without notice

Any in need of special accommodations to facilitate attendance or participation in this noticed meeting, please contact The County Commissioner's Office at least two (2) business days prior to the date of this meeting.

Cassia County Courthouse • 1459 Overland Ave • Room 210 • Burley ID 83318 • Phone 208.878.7302

18) 10:00 AM Executive Session pursuant to Idaho Code § 74-206 (1) (b) – to discuss personnel matters

19) 10:30 AM Board of Equalization

- a. 10:30 AM Alto Magic Valley LLC – RP10S22E257303 & PP10S22E257303
- b. 10:45 AM John Rand, Kingdom Property Holdings LLC dba Southern Storage – RP10S23E321700
- c. 11:00 AM Lonestar Storage LLC (Matt Cook) – RPBDB010010150
- d. 11:15 AM Silver Raptor LLC (Matt Cook) – RPBBN01001006D
- e. 11:30 AM Seven Seas Properties LLC (Matt Cook) – RPBB0010080090
- f. 11:45 AM Whitehall LLC (Matt Cook) – RPBB001104003A
- g. 12:00 PM Matt and Trista Cook – RPBHR010020050

UNFINISHED BUSINESS ACTION ITEMS

20) Proposed County building discussion

- a. Construction project status report and items for consideration - Gary Jones Construction
- b. Determination of architectural, engineering, construction management and other related matters in advancing the building process.

21) Adjourn

Next regular meeting of the BoCC Monday, July 20, 2026