Cassia County Board of Commissioners
SPECIAL MEETING MINUTES
Wednesday, October 8, 2025
Cassia County Courthouse • Commission Chambers
1459 Overland Ave • Room 206 • Burley ID 83318

2:30 PM

The Cassia County Board of Commissioners met today at the place and time as posted by agenda pursuant to Idaho Code § 74-204 for Open Meetings Law.

ACTION AGENDA ITEMS

1) 2:30 PM Call to order
2) Pledge of Allegiance and prayer
3) 2:31 PM Roll call

Roll Call.

Present: Leonard M. Beck - Chair, Kent R. Searle - Member, Bob Kunau - Member, Kerry McMurray - Assistant to Board (Not voting), Sharene Ahlin – Deputy Clerk (Not voting),

4) 2:32 PM Calendar, meetings, committee reports, and correspondence were reviewed.
   a) Chair Beck attended the soil judging competition, with many attendees from across the state.
   b) McMurray provided documents related to a development agreement between Gene Matthews and the Oakley Highway District. He also included documents related to the H & E Holdings case # 2025-03-CU/CAFO hearing that is scheduled for the next meeting.
5) 2:35 PM Approve minutes from 9/22/2025

2:35 PM **Motion and Action:** Approve minutes from 9/22/2025 as presented, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. Motion passed unanimously.

6) Executive Sessions

3:09 PM **Motion and Action:** Enter Executive Session pursuant to Idaho Code § 74-206 (1) (b) to consider personnel issues and Idaho Code § 74-206 (1) (i) to communicate with risk manager/insurer regarding pending/imminently-likely claims,
Moved by Kent R. Searle - Member, **Seconded by** Bob Kunau - Member.
Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).
Yes: Kent R. Searle - Member, Bob Kunau - Member, Leonard M. Beck - Chair.

3:39 PM Upon exit of Executive Session, the board took the matter under advisement.

7) 2:36 PM Approve FY2025 invoice from Five One Investments related to the relocation of the Mini-Cassia Public Defender's Office

Instrument # 2025003952
BURLEY, CASSIA, IDAHO
10-20-2025 11:20:31 AM No. of Pages: 4
Recorded for : CASSIA COUNTY COMMISSIONERS
JOSEPH LARSEN Fee: 0.00
Ex-Officio Recorder Deputy
Index to: COMMISSIONERS MINUTES

2:37 PM **Motion and Action:** Ratify the payment to Five One Investment Company in the amount of $43,140.57 for the remodel of the public defender's office as presented, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. Motion passed unanimously.

a) The invoice for the October rent was reviewed. Deputy Auditor Michelle Wallace discussed that the sewer costs that are listed separately on the rental invoice will be submitted for reimbursement from the State of Idaho.

2:43 PM **Motion and Action:** Approve payment in the amount of $1,505.28 for October 2025 rent to Five One Investment Company for the Public Defense offices as presented, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

b) 2:44 PM McMurray discussed that he had received a communication from Minidoka County Commissioner Sheryl Koyle regarding the Public Defender lease and related costs. Koyle was requesting a copy of the completed signed lease agreement so that they can sign it. McMurray suggested that one of our commissioners should call one of their commissioners to discuss the matter further. Commissioner Kunau volunteered to follow up with Minidoka Commissioner Jared Orton on the matter.
c) 3:40 PM Chair Beck asked how Minidoka County would be notified of the Public Defender related expenses. Wallace stated that notification would be made during the joint committee meeting as part of the budget reports.

8) 3:03 PM Consider payment request from Bowen Insurance Group for open enrollment prizes.
   a) It was discussed that in past years that the county had authorized up to $500.00 for door prizes.
   b) Matter will be placed on the agenda for the 10/15/2025 meeting for further consideration.
9) 3:47 PM Adjourn

3:47 PM **Motion and Action:** Adjourn, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. Motion passed unanimously.

APPROVED:

Leonard M. Beck, Chair

DEPUTY CLERK OF THE BOARD:

Sharene Ahlin

Cassia County Commissioner Meeting

Attendance Log

Date: 10-08-2025

NAME (Please Print)	TOWN	REPRESENTING
1. J. Thompson		CCSO
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