Cassia County Board of Commissioners
SPECIAL MEETING MINUTES
Tuesday, November 25, 2025

Cassia County Courthouse ▪ Commission Chambers
1459 Overland Ave ▪ Room 206 ▪ Burley ID 83318

9:00 AM

The Cassia County Board of Commissioners met today at the place and time as posted by agenda pursuant to Idaho Code § 74-204 for Open Meetings Law.

ACTION AGENDA ITEMS

1) 9:00 AM Call to order
2) Pledge of Allegiance and prayer
3) 9:01 AM Roll call

Roll Call.

Present: Leonard M. Beck - Chair, Kent R. Searle - Member, Bob Kunau - Member, Kerry McMurray - Assistant to Board (Not voting), Sharene Ahlin – Deputy Clerk (Not voting)

4) 9:01 AM Calendar, meetings, committee reports, and correspondence were reviewed.
5) 9:02 AM Personnel Matters - Change of Status Requests
   a) Snowmobile – Kraig Franks – Snow Groomer Supervisor – new hire
   b) Snowmobile – Brian Turner – Snow Groomer – new hire
   c) Snowmobile – Calvin Watson – Snow Groomer – new hire
   d) Snowmobile – Mason Zimmerman – Snow Groomer – new hire
   e) Snowmobile – Eric Mabry – Snow Groomer – new hire

9:02 AM **Motion and Action:** Approve Change of Status Requests as presented, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. Motion passed unanimously.

6) Executive Sessions

9:15 AM **Motion and Action:** Enter Executive Session pursuant to Idaho Code § 74-206 (1) (b) to consider personnel issues, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member.
Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).
Yes: Kent R. Searle - Member, Bob Kunau - Member, Leonard M. Beck - Chair.

9:37 AM Upon exit of Executive Session, the board took the matter under advisement.

SCHEDULED ACTION AGENDA ITEMS

7) 9:04 AM Board of Equalization

Instrument # 2025004908
BURLEY, CASSIA, IDAHO
12-23-2025 02:04:55 PM No. of Pages: 4
Recorded for : CASSIA COUNTY COMMISSIONERS
JOSEPH LARSEN Fee: 0.00
Ex-Officio Recorder Deputy
Index to: COMMISSIONERS MINUTES

9:04 AM **Motion and Action:** Enter a Board of Equalization hearing, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

a) Mirella Mancias - Chief Deputy Assessor, and Cyndi Teal – Deputy Assessor presented the occupancy and subsequent rolls for tax year 2025.
b) The occupancy roll had a net taxable value of $19,365,698.00 and included 79 parcels.
c) The subsequent roll had a net taxable value $386,540.00 and included three parcels.
d) No appeals had been received by the deadline of 5:00 PM on 11/24/2025.

9:13 AM **Motion and Action:** Accept the sub roll of three parcels in the amount of $386,540.00 as presented, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. Motion passed unanimously.

9:14 AM **Motion and Action:** Accept the occupancy roll of 79 parcels in the amount of $19,365,698.00 as presented, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

9:14 AM **Motion and Action:** Exit the Board of Equalization hearing, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

8) 9:37 AM Adjourn

9:37 AM **Motion and Action:** Adjourn, **Moved by** Kent R. Searle - Member, **Seconded by** Leonard M. Beck - Chair. **Absent:** Bob Kunau – Member. Motion passed.

APPROVED:

Leonard M. Beck, Chair

DEPUTY CLERK OF THE BOARD:

Sharene Ahlin

Cassia County Commissioner Meeting

Attendance Log

Date: 11-25-2025

NAME (Please Print)	TOWN	REPRESENTING
1. Mirella Mancias	Burley	Assessors office
2. Cyndi Teal	Burley	assessor office
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