Cassia County Board of Commissioners
REGULAR MEETING MINUTES
Monday, February 9, 2026

Cassia County Courthouse ▪ Commission Chambers
1459 Overland Ave ▪ Room 206 ▪ Burley ID 83318

9:00 AM

The Cassia County Board of Commissioners met today at the place and time as posted by agenda pursuant to Idaho Code § 74-204 for Open Meetings Law.

ACTION AGENDA ITEMS

1) 9:00 AM Call to order
2) Pledge of Allegiance and prayer
3) 9:02 AM Roll call

Roll Call.

Present: Leonard M. Beck - Chair, Kent R. Searle - Member, Bob Kunau - Member, Sharene Ahlin – Deputy Clerk (Not voting)

4) 9:02 AM Calendar, meetings, committee reports, and correspondence were reviewed.
5) 11:44 AM Approve payables for 2/9/2026

11:45 AM **Motion and Action:** Approve payables in the amount of $528,086.50 as presented on 2/9/2026, **Moved by** Kent R. Searle - Member, **Seconded by** Leonard M. Beck - Chair. Motion passed unanimously.

6) 9:12 AM Approve minutes from 8/4/2025, 8/11/2025, 8/18/2025, 8/25/2025, 9/8/2025, 9/12/2025, 9/15/2025, 1/22/2026, 1/26/2026 and 2/2/2026

9:12 AM **Motion and Action:** Approve minutes from 8/4/2025 as presented, M**oved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

9:13 AM **Motion and Action:** Approve minutes from 8/11/2025 as presented, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. Motion passed unanimously.

9:14 AM **Motion and Action:** Approve minutes from 8/18/2025 as presented, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

9:14 AM **Motion and Action:** Approve minutes from 8/25/2025 as presented, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. Motion passed unanimously.

9:15 AM **Motion and Action:** Approve minutes from 9/8/2025 as presented, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

Instrument # 2026000586
BURLEY, CASSIA, IDAHO
2-17-2026 02:39:48 PM No. of Pages: 7
Recorded for : CASSIA COUNTY COMMISSIONERS
JOSEPH LARSEN Fee: 0.00
Ex-Officio Recorder Deputy
Index to: COMMISSIONERS MINUTES

9:15 AM **Motion and Action:** Approve minutes from 9/12/2025 as presented, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. Motion passed unanimously.

9:16 AM **Motion and Action:** Approve minutes from 9/15/2025 as presented, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

9:17 AM **Motion and Action:** Approve minutes from 1/22/2026 as presented, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

9:18 AM **Motion and Action:** Approve minutes from 1/26/2026 as updated by Chair Beck to include that he had requested a copy of a lease for Pomerelle from Mr. Draper, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. Motion passed unanimously.

9:19 AM **Motion and Action:** Approve minutes from 2/2/2026 as presented, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. Motion passed unanimously.

7) 11:08 AM Approval of Clerk's Office recommendations regarding junior college Certificates of Residency

11:08 AM **Motion and Action:** Approve Clerk's Office recommendations to approve three junior college Certificates of Residency as presented, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. Motion passed unanimously.

8) 11:09 AM Personnel Matters - Change of Status Requests
   a) CCSO – Christian Villanueva – Senior Patrol Deputy (city) - promotion
   b) CCSO – Ethan Justice – Senior Patrol Deputy (county) - promotion
   c) CCSO – Gilbert Robles – Senior Patrol Deputy (city) - promotion

11:11 AM **Motion and Action:** Approve Change of Status Requests as presented, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

9) Executive Sessions

10:25 AM **Motion and Action:** Enter Executive Session pursuant to Idaho Code § 74-206 (1) (b) to consider personnel issues, Idaho Code § 74-206 (1) (d) to consider records that are exempt from public disclosure, Idaho Code § 74-206 (1) (f) to communicate with legal counsel regarding pending/imminently-likely litigation, and Idaho Code § 74-206 (1) (i) to communicate with risk manager/insurer regarding pending/imminently-likely claims, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member.
Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).
Yes: Kent R. Searle - Member, Bob Kunau - Member, Leonard M. Beck - Chair.

11:08 AM Upon exit of Executive Session, the board took the matter under advisement.

11:18 AM **Motion and Action:** Enter Executive Session pursuant to Idaho Code § 74-206 (1) (b) to consider personnel issues and Idaho Code § 74-206 (1) (f) to communicate with legal counsel regarding pending /imminently likely litigation, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member.
Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).
Yes: Kent R. Searle - Member, Bob Kunau - Member, Leonard M. Beck - Chair.

11:44 AM Upon exit of Executive Session, the board took the matter under advisement.

10) 11:15 AM Approve payment of invoice to Gary D Jones Construction
The invoice was for $211,848.22 and included earth and concrete work.

11:17 AM **Motion and Action:** Approve payment of invoice to Gary D Jones Construction in the amount of $211,848.22 as presented, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

SCHEDULED ACTION AGENDA ITEMS

11) 9:20 AM Reports from VSO
   a) Veteran's Service Officer Charles Driscoll reviewed the report of activities for January 2026.
   b) He noted that they had completed 117 personal interviews and had 2100 traveled miles to meet with veterans.

12) 9:29 AM Enterprise fleet presentation for Law Enforcement vehicles
   a) Matt Pryor with Enterprise Fleet Leasing appeared to present a vehicle leasing proposal to the Board.
   b) The presentation was divided into two portions, with 12 vehicles for the Jail, Probation and Revaluation, and approximately 36 vehicles for the Sheriff's Department.
   c) They projected a ten-year savings for the Jail, Probation and Revaluation vehicles of $14,074. For the sheriff's department vehicles, the ten-year savings figure was estimated at $425,270.
   d) The benefits of leasing were discussed to include having a newer fleet with more frequent vehicle replacement intervals, as well as a lower cost of ownership overall.
   e) Commissioner Searle will review the proposal with the affected departments to determine if it would be appropriate for representatives from Enterprise to meet with individual departments.

13) 9:59 AM Discuss for approval a Widow's Benefit Application for Carder
   a) Treasurer Greener presented a request from Judy Carder for one time assistance from the Widow's Benefit Fund. Her parcel is currently three years delinquent.
   b) A benefit of $482.70 was authorized to be paid from the Widows Benefit Trust Fund.
   c) The board also authorized the cancellation of $11.33 in late fees as well as a cancellation of interest in the amount of $215.89.

10:10 AM **Motion and Action:** Allow the Widows Benefit Fund to help Ms. Carder and for her 2022 taxes the county will forgive the amounts listed and she will pay the $75.00 for 2022 taxes, with the remaining three years to be caught up as presented, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. Motion passed unanimously.

14) 10:12 AM Approve 911 phone equipment maintenance agreement with All Wireless Communications for Zetron support for one year – Sheriff

a) It was discussed that the Zetron service will be phased out once the system has been replaced.
b) Undersheriff Kevin Horak stated that the support was needed for an additional year to bridge the gap while they are in transition to the newer system.

10:17 AM **Motion and Action:** Approve the Zetron Support for call taking equipment for one year in the amount of $10,582.32 as presented, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

15) 10:19 AM Consider quote for transition from Google to Microsoft Email Migrations for Cassia County
   a) IT Director Ean Pigford discussed that the initial cost includes the cost of migration and comes to a total of $77,782. The renewal cost in the second year is estimated at $45,672.
   b) He explained that this transition would include Microsoft software licensing.
   c) Commissioner Kunau asked for clarification of the billing and licensing history. Pigford requested an Executive Session pursuant to Idaho Code § 74-206 (1) (d) to consider records that are exempt from public disclosure. Executive Session was entered into under item #9.
   d) Matter will be placed on the agenda for the next meeting for further discussion.
16) 11:12 AM Construction project status report and items for consideration.
   a) The foundation walls were poured earlier in the day.
   b) Chad Gill remarked that they are presently within two weeks of the anticipated schedule.

UNFINISHED BUSINESS ACTION AGENDA ITEMS

17) Proposed County building discussion – no additional discussion
18) 11:59 AM Adjourn

11:59 AM **Motion and Action:** Adjourn, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

APPROVED:

Leonard M. Beck

Leonard M. Beck, Chair

DEPUTY CLERK OF THE BOARD:

Sharene Ahlin

Sharene Ahlin

SUMMARY CLAIMS APPROVAL REPORT INCLUDING BUDGET BALANCES

BOTH UNPAID CLAIMS & DEMANDS GENERAL GOVERNMENT FUNDS **35% OF FISCAL YEAR ELAPSED**

*** UNAPPROVED DEMANDS APPEAR IN ACTUALS AND ALSO AS AN INVOICE .**

Fund	Budget	Actual	Demand/Claims Amt	Budget Remaining	% Budget Remaining
0001 GENERAL FUND (CURRENT EXPENSE)	5,093,499.00	1,686,818.53	79,885.05	3,406,680.47	67%
0002 ROAD & BRIDGE	712,150.00	108,920.18	4,696.08	603,229.82	85%
0006 DISTRICT COURT	399,326.00	133,593.13	4,785.91	265,732.87	67%
0008 JUSTICE FUND	15,639,677.00	4,865,412.88	269,548.91	10,774,264.12	69%
0012 M-C MISDEMEANOR PROBATION	1,390,000.00	441,380.18	37,468.02	948,619.82	68%
0013 911 COMMUNICATIONS	954,840.00	41,771.24	3,526.54	913,068.76	96%
0016 SOCIAL SERVICES-ASSISTANCE	99,000.00	35,678.52	3,000.00	63,321.48	64%
0018 CASSIA COUNTY FAIR	301,913.00	82,071.32	1,512.00	219,841.68	73%
0020 REVALUATION	468,000.00	146,142.03	7,900.95	321,857.97	69%
0025 WATERWAYS	84,000.00	1,781.88	9,810.18	82,218.12	98%
0027 NOXIOUS WEED & PEST	518,550.00	186,461.39	9,126.27	332,088.61	64%
0028 SNOWMOBILE	37,620.00	61,738.04	19.95	-24,118.04	-64% *
0029 PHYSICAL FACILITIES	12,531,140.00	735,940.91	51.55	11,795,199.09	94%
0048 EMPLOYEE BENEFITS FUND	4,295,615.00	1,352,934.97	96,755.09	2,942,680.03	69%
		Total Amount Paid	**528,086.50**		

Attest:

Shawn Colo.
Signature

Sharene Akins
Name

2/9/2026
Date

☒ **Deputy Clerk** ☐ **Clerk of the Board**

STATE OF IDAHO
CASSIA COUNTY

WE, THE CASSIA COUNTY COMMISSIONERS, BEING DULY SWORN DO HEREBY CERTIFY AND DECLARE THAT WE HAVE REVIEWED THE DEMANDS ENUMERATED AND REFERRED TO IN THE FOREGOING REGISTER, AND THAT THE SAME ARE TO THE BEST OF OUR KNOWLEDGE ACCURATE AND ARE JUST CLAIMS AGAINST THE COUNTY, AND THAT THERE ARE FUNDS AVAILABLE FOR PAYMENT THEREOF IN THE COUNTY TREASURY.

APPROVED FOR DISTRIBUTION AS OF 2-9-2026

Leonard M Beck — COMMISSIONER

Bob Kunau — COMMISSIONER

Kent L Seeds — COMMISSIONER

*** WARNING: This fund is over budget**

Cassia County Commissioner Meeting

Attendance Log

Date: 2/9/2026

NAME (Please Print)	TOWN	REPRESENTING
1. Jason Jones	Burley	Self
2. Trevor Reno	Burley	Self
3. Chad Driscoll	Burley	VSO
4. J. Thompson		CCSO
5. K. Horak		CCSO
6. Laura Greener	Burley	Treasurer
7. Sarah Moore	Burley	Jr deputy Treasurer
8. Ean Pigford	Burley	IT
9. Chad Gill	Burley	GJC
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