Cassia County Board of Commissioners
SPECIAL MEETING MINUTES
Tuesday, February 17, 2026

Cassia County Courthouse ▪ Commission Chambers
1459 Overland Ave ▪ Room 206 ▪ Burley ID 83318

9:00 AM

The Cassia County Board of Commissioners met today at the place and time as posted by agenda pursuant to Idaho Code § 74-204 for Open Meetings Law.

ACTION AGENDA ITEMS

1) 9:03 AM Call to order
2) Pledge of Allegiance and prayer
3) 9:05 AM Roll call

Roll Call.

Present: Leonard M. Beck - Chair, Kent R. Searle - Member, Bob Kunau - Member, Sharene Ahlin - Deputy Clerk (Not voting)

9:06 AM Mr. McMurray joined the meeting.

4) 9:06 AM Calendar, meetings, committee reports, and correspondence were reviewed.
5) 9:17 AM Approve payables for 2/17/2026

9:18 AM **Motion and Action:** Approve payables in the amount of $312,828.66 as presented on 2/17/2026, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. Motion passed unanimously.

6) 9:19 AM Approve minutes from 2/9/2026

9:19 AM **Motion and Action:** Approve minutes from 2/9/2026 as presented, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

7) 9:22 AM Approval of synopsis for August 2025, September 2025 and January 2026

9:23 AM **Motion and Action:** Approve synopsis for August 2025 as presented, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. Motion passed unanimously.

9:23 AM **Motion and Action:** Approve synopsis for September 2025 as presented, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

9:24 AM **Motion and Action:** Approve synopsis for January 2026 as presented, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

8) 9:25 AM Personnel Matters – Change of Status Requests
   a) Mini Cassia Criminal Justice Center – Jakob Howell – Senior Detention Deputy – transfer

Instrument # 2026000844
BURLEY, CASSIA, IDAHO
3-10-2026 02:06:55 PM No. of Pages: 7
Recorded for : CASSIA COUNTY COMMISSIONERS
JOSEPH LARSEN Fee: 0.00
Ex-Officio Recorder Deputy
Index to: COMMISSIONERS MINUTES

b) Mini Cassia Criminal Justice Center – Destiny Teeter – Uncertified detention deputy – new hire
c) Sheriff's Dept – Benjamin Frank – Certified Patrol Deputy (city) – transfer
d) Sheriff's Dept – Jin Moosman – Senior Patrol Deputy (city) transfer

9:28 AM **Motion and Action:** Approve Change of Status Requests as presented, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

9) Executive Session

10:09 AM **Motion and Action:** Enter Executive Session pursuant to Idaho Code § 74-206 (1) (b) to consider personnel issues and Idaho Code § 74-206 (1) (d) to consider records that are exempt from public disclosure, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member.
Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).
Yes: Kent R. Searle - Member, Bob Kunau - Member, Leonard M. Beck - Chair.

11:03 AM Upon exit of Executive Session, the board took the matter under advisement.

10) 9:36 AM Execute (LRHIP) Project Documentation Summary for Elba Bridge and Mag Chloride of Elba Road project for County Road and Bridge
a) McMurray reviewed the documents for the 2021 LRHIP project for the Elba bridge replacement.
b) The total LRHIP award was $100,000. It was noted that the bridge replacement project had come in under budget and that LHTAC had approved the use of the remaining award balance to fund the purchase of mag-chloride. The total project cost was $101,498.35.

9:38 AM **Motion and Action:** Authorize the chair to sign the close-out document for the LRHIP program for the Elba bridge and mag-chloride as presented, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. Motion passed unanimously.

11) 9:48 AM Discuss and approve increased funding for Howell Canyon Road
a) Chair Beck discussed a recently attended meeting on the topic. There was discussion that an updated contract may be forthcoming.
b) The matter will be placed on the next agenda for further consideration.
12) 9:57 AM Discussion of train car project at the museum
a) Commissioner Kunau discussed that the train car at the museum needs to have the restoration completed. He explained that a train car that could be used for parts for the restoration project is located in Pasco, WA. The train car in Pasco could be donated to the museum, with the transport of that car to be paid for by the county.
b) Kunau explained that there were improvements for the museum budgeted for in the FY2026 Physical Facilities budget of approximately $51,000 and that he would recommend the use of those funds to cover the transit and setup costs for the train car project instead of the other planned improvements for the museum.

SCHEDULED ACTION AGENDA ITEMS
13) 9:29 AM Consider reducing bed capacity at the Juvenile Detention Center - T. Bodily

a) Trent Bodily discussed that their staffing levels have dropped over the last few months and noted that they have not hired to fill the vacant positions.
b) He explained that 14 staff members were needed to operate a 16-bed facility. They have reduced staff to 11 positions, which is sufficient to operate as an eight-bed facility.
c) He explained that the overall budget expenditures will be reduced to match the reduction in capacity of the facility.

9:35 AM **Motion and Action:** Approve reducing the bed capacity of the Juvenile Detention Center to eight beds as presented, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

14) 9:39 AM Consider request to purchase two law enforcement vehicles with trade-ins – Sheriff
   a) Lieutenant Michael Phillips explained that they would like to purchase two Dodge Durango vehicles, noting that they wish to trade in two 2018 Dodge Chargers.
   b) There was discussion that the Board wanted to consider the Enterprise Fleet program further before purchasing any vehicles.
   c) Sheriff Thompson expressed concern that the Enterprise Fleet program proposal would cost more than the county currently spends when purchasing vehicles outright.
   d) Matter to be placed on the next meeting agenda for further consideration.
15) 10:04 AM Sign final plat for Sage Valley Subdivision

10:08 AM **Motion and Action:** Authorize the chair to sign the final plat for the Sage Valley Subdivision as presented, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

16) 11:03 AM Construction project status report and items for consideration - Gary Jones Construction
   a) Chad Gill from Gary Jones Construction provided an update on the project.
   b) He explained that the backfilling of the project has been underway. The next step in the process will include compaction testing, to be followed by grading of the lot around the building site.
17) 11:20 AM Consider quote for transition from Google to Microsoft Email Migrations through Eminent Technical Solutions (ETS) for Cassia County
   a) There was discussion that Commissioner Kunau had looked into the Microsoft licensing, noting that software was available for purchase that would be valid for a five-year period at a lesser price. Kunau explained that the software updates would not be available after the five-year period.
   b) The various software licensing options were discussed, and I.T. Director Ean Pigford explained that the Microsoft 365 will include all updates to the software.

11:25 AM **Motion and Action:** Approve the transition from Google to Microsoft for the county as presented, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member.

   c) Kunau discussed that he did not feel that there was any different security improvement if the county were to just change to dual authentication on the Google service.
   d) Kunau stressed that malware could still be a problem with the Microsoft Office software.

Motion passed unanimously.

11:30 AM **Motion and Action:** Authorize the chair's signature on the project quote EM-3936 in the amount of $40,520.00, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

11:32 AM **Motion and Action:** Authorize the chair to sign project quote EM-3937 in the amount of $37,262.00 for the annual Sheriff and Criminal Justice Center as presented, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

18) 11:33 AM Adjourn

11:33 AM **Motion and Action:** Adjourn, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. Motion passed unanimously.

APPROVED:

Leonard M. Beck, Chair

DEPUTY CLERK OF THE BOARD:

Sharene Ahlin

SUMMARY CLAIMS APPROVAL REPORT INCLUDING BUDGET BALANCES

BOTH UNPAID CLAIMS & DEMANDS GENERAL GOVERNMENT FUNDS **37% OF FISCAL YEAR ELAPSED**

*** UNAPPROVED DEMANDS APPEAR IN ACTUALS AND ALSO AS AN INVOICE .**

Fund	Budget	Actual	Demand/Claims Amt	Budget Remaining	% Budget Remaining
0001 GENERAL FUND (CURRENT EXPENSE)	5,093,499.00	1,807,901.87	4,585.26	3,285,597.13	65%
0002 ROAD & BRIDGE	712,150.00	116,303.15	1,079.42	595,846.85	84%
0006 DISTRICT COURT	399,326.00	143,541.36	4,395.94	255,784.64	64%
0008 JUSTICE FUND	15,639,677.00	5,299,165.94	26,468.62	10,340,511.06	66%
0012 M-C MISDEMEANOR PROBATION	1,390,000.00	491,897.02	1,190.93	898,102.98	65%
0028 SNOWMOBILE	37,620.00	62,233.81	130.64	-24,613.81	-65% *
0029 PHYSICAL FACILITIES	12,531,140.00	947,840.68	211,848.22	11,583,299.32	92%
0032 PREVENTIVE HEALTH FUND	277,000.00	92,142.20	23,035.55	184,857.80	67%
0048 EMPLOYEE BENEFITS FUND	4,295,615.00	1,392,338.35	39,611.38	2,903,276.65	68%
0098 WIDOW'S BENEFIT FUND	5,000.00	1,356.70	482.70	3,643.30	73%
		Total Amount Paid	**312,828.66**		

STATE OF IDAHO
CASSIA COUNTY

WE, THE CASSIA COUNTY COMMISSIONERS, BEING DULY SWORN DO HEREBY CERTIFY AND DECLARE THAT WE HAVE REVIEWED THE DEMANDS ENUMERATED AND REFERRED TO IN THE FOREGOING REGISTER, AND THAT THE SAME ARE TO THE BEST OF OUR KNOWLEDGE ACCURATE AND ARE JUST CLAIMS AGAINST THE COUNTY, AND THAT THERE ARE FUNDS AVAILABLE FOR PAYMENT THEREOF IN THE COUNTY TREASURY.

APPROVED FOR DISTRIBUTION AS OF 2-17-2026

Leonard M. Beck
COMMISSIONER

Bob Kunau
COMMISSIONER

Kent L. Search
COMMISSIONER

Attest:
Sharene Hulin
Signature
Sharene Hulin
Name
2-17-2026
Date
☒ **Deputy Clerk** ☐ **Clerk of the Board**

*** WARNING: This fund is over budget**

Cassia County Commissioner Meeting

Attendance Log

Date: 2/17/2026

NAME (Please Print)	TOWN	REPRESENTING
1. Trent Bailey	Burley	mcJDC
2. Trevor Reno	Burley	Self
3. J. Thompson		CCSO
4. M Phillips		CCSO
5. K Horak		CCSO
6. Jason Jones	Burley	Self
7. Matt Adams	Burley	Assessor
8. Ean Pyfard	Burley	IT
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