Cassia County Board of Commissioners
REGULAR MEETING MINUTES
Monday, May 18, 2026
Cassia County Courthouse ▪ Commission Chambers
1459 Overland Ave ▪ Room 206 ▪ Burley ID 83318

9:00 AM

The Cassia County Board of Commissioners met today at the place and time as posted by agenda pursuant to Idaho Code § 74-204 for Open Meetings Law.

ACTION AGENDA ITEMS

1) 9:04 AM Call to order
2) Pledge of Allegiance and prayer
3) 9:06 AM Roll call

Roll Call.

Present: Leonard M. Beck - Chair, Kent R. Searle - Member, Bob Kunau - Member, Sharene Ahlin – Deputy Clerk (Not voting)

4) 9:06 AM Calendar, meetings, committee reports, and correspondence were reviewed.
5) 9:16 AM Approve payables for 5/18/2026

9:16 AM **Motion and Action:** Approve payables in the amount of $45,715.47 as presented on 5/18/2026, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. Motion passed unanimously.

6) 9:17 AM Approve minutes from 4/20/2026, 4/27/2026, 5/4/2026 and 5/11/2026

9:17 AM Motion **and Action:** Approve minutes from 4/20/2026 as presented, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

9:18 AM **Motion and Action:** Approve minutes from 4/27/2026 as presented, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. Motion passed unanimously.

9:18 AM **Motion and Action:** Approve minutes from 5/4/2026 as presented, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

9:19 AM **Motion and Action:** Approve minutes from 5/11/2026 as presented, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. Motion passed unanimously.

7) Approval of Clerk's Office recommendations regarding junior college Certificates of Residency – there were none to be considered.
8) 11:12 AM Personnel Matters - Change of Status Requests
   a) MCCJC – Katherine Vincent- Detention Deputy part time as needed – new hire

Instrument # 2026002664
BURLEY, CASSIA, IDAHO
7-13-2026 04:18:49 PM No. of Pages: 6
Recorded for : CASSIA COUNTY COMMISSIONERS
JOSEPH LARSEN Fee: 0.00
Ex-Officio Recorder Deputy
Index to: COMMISSIONERS MINUTES

11:13 AM **Motion and Action:** Approve Change of Status Request as presented, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

b) The remaining four change of status requests for the Assessor's Office and Revaluation will be held for the next meeting.

9) Executive Sessions

9:35 AM **Motion and Action:** Enter Executive Session pursuant to Idaho Code § 74-206 (1) (b) to consider personnel issues, Idaho Code § 74-206 (1) (d) to consider records that are exempt from public disclosure, and Idaho Code § 74-206 (1) (i) to communicate with risk manager/insurer regarding pending/imminently-likely claims, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member.
Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).
Yes: Kent R. Searle - Member, Bob Kunau - Member, Leonard M. Beck - Chair.

10:28 AM Upon exit of Executive Session, the board took the matter under advisement.

10) 9:22 AM Review and approve Gary Jones Construction invoice.

9:22 AM **Motion and Action:** Approve payment of $267,059.77 to Gary Jones Construction as presented, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. Motion passed unanimously.

11) 9:23 AM Review and approve the installation of flooring on the first and second floors of courthouse.
Commissioner Kunau discussed that there were revisions to the flooring replacement plan for the old courthouse building. It was noted to be within the budgeted allocation.

9:25 AM **Motion and Action:** Approve $21,488.31 to Lee Furniture for the installation of the LVT for the first and second floor as presented, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

9:25 AM **Motion and Action:** Approve $12,938.92 to Lee Furniture for the stair tread replacement as presented, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. Motion passed unanimously.

SCHEDULED ACTION AGENDA ITEMS

12) 9:27 AM Review and sign Memorandum of Agreement for detention services – Trent Bodily
a) A copy of the signed agreement for juvenile detention services was presented by Mr. Bodily to the Board.
b) The annual payment of $228,125.00; based on a number of 913 beds reserved per year. The monthly amount would be $19,010.42 for 11 months, with the twelfth payment to be in the amount of $19,010.38.

9:32 AM **Motion and Action:** Adopt the memorandum of agreement for detention of juveniles with Minidoka County as presented, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

13) Executive Sessions pursuant to Idaho Code §74-206(1)(b) to discuss personnel matters, (c) to acquire an interest in real property not owned by a public agency, (d) to consider records exempt from public disclosure and (f) to communicate with legal counsel regarding pending/imminently-likely litigation

10:28 AM **Motion and Action:** Enter Executive Session pursuant to Idaho Code § 74-206 (1) (b) to consider personnel issues, Idaho Code § 74-206 (1) (c) to deliberate acquisition of an interest in real property, Idaho Code § 74-206 (1) (d) to consider records that are exempt from public disclosure, and Idaho Code § 74-206 (1) (f) to communicate with legal counsel regarding pending/imminently-likely litigation,
Moved by Kent R. Searle - Member, **Seconded by** Bob Kunau - Member.
Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).
Yes: Kent R. Searle - Member, Bob Kunau - Member, Leonard M. Beck - Chair.

11:05 AM Upon exit of Executive Session, the board took the matter under advisement.

11:24 AM **Motion and Action:** Enter Executive Session pursuant to Idaho Code § 74-206 (1) (f) to communicate with legal counsel regarding pending/imminently-likely litigation,
Moved by Kent R. Searle - Member, **Seconded by** Bob Kunau - Member.
Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).
Yes: Kent R. Searle - Member, Bob Kunau - Member, Leonard M. Beck - Chair.

11:35 AM Upon exit of Executive Session, the board took the matter under advisement.

14) Construction project status report and items for consideration – Gary Jones Construction – no report

UNFINISHED BUSINESS ACTION AGENDA ITEMS

15) 11:39 AM Proposed County building discussion
    a) Determination of architectural, engineering, construction management and other related matters in advancing the building process
        i) Proposed drawings were reviewed.
16) 11:40 AM Adjourn

11:40 AM **Motion and Action:** Adjourn, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

APPROVED:

Leonard M. Beck, Chair

DEPUTY CLERK OF THE BOARD:

Sharene Ahlin

SUMMARY CLAIMS APPROVAL REPORT INCLUDING BUDGET BALANCES

BOTH UNPAID CLAIMS & DEMANDS GENERAL GOVERNMENT FUNDS

62% OF FISCAL YEAR ELAPSED

*** UNAPPROVED DEMANDS APPEAR IN ACTUALS AND ALSO AS AN INVOICE .**

Fund	Budget	Actual	Demand/Claims Amt	Budget Remaining	% Budget Remaining
0001 GENERAL FUND (CURRENT EXPENSE)	5,093,499.00	2,892,553.89	4,375.89	2,200,945.11	43%
0002 ROAD & BRIDGE	712,150.00	245,497.48	266.30	466,652.52	66%
0006 DISTRICT COURT	399,326.00	248,405.35	140.00	150,920.65	38%
0008 JUSTICE FUND	15,639,677.00	8,574,611.40	26,934.43	7,065,065.60	45%
0013 911 COMMUNICATIONS	954,840.00	82,578.45	9,382.70	872,261.55	91%
0020 REVALUATION	468,000.00	256,379.48	721.90	211,620.52	45%
0028 SNOWMOBILE	37,620.00	64,667.09	25.50	-27,047.09	-72% *
0048 EMPLOYEE BENEFITS FUND	4,295,615.00	2,143,590.45	3,868.75	2,152,024.55	50%
		Total Amount Paid	**45,715.47**		

STATE OF IDAHO
CASSIA COUNTY

WE, THE CASSIA COUNTY COMMISSIONERS, BEING DULY SWORN DO HEREBY CERTIFY AND DECLARE THAT WE HAVE REVIEWED THE DEMANDS ENUMERATED AND REFERRED TO IN THE FOREGOING REGISTER, AND THAT THE SAME ARE TO THE BEST OF OUR KNOWLEDGE ACCURATE AND ARE JUST CLAIMS AGAINST THE COUNTY, AND THAT THERE ARE FUNDS AVAILABLE FOR PAYMENT THEREOF IN THE COUNTY TREASURY.

APPROVED FOR DISTRIBUTION AS OF 5-18-2026

COMMISSIONER

COMMISSIONER

COMMISSIONER

Attest:

Signature

Sharene Ahlin

Name

5-18-2026

Date

☑ Deputy Clerk ☐ Clerk of the Board

*** WARNING: This fund is over budget**

Cassia County Commissioner Meeting

Attendance Log

Date: 5-18-2026

NAME (Please Print)	TOWN	REPRESENTING
1. Trent Rudd	Burley	MCJDC
2. Trevor Reno	Burley	Self
3. Michelle Wallace	Burley	Auditors
4. Jason Jones	Burley	Self
5. J. Thompson		CCSO
6. K. Horak		CCSO
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