Cassia County Board of Commissioners
SPECIAL MEETING MINUTES
Thursday, June 11, 2026

Cassia County Courthouse • Commission Chambers
1459 Overland Ave • Room 206 • Burley ID 83318

1:30 PM
The Cassia County Board of Commissioners met today at the place and time as posted by agenda pursuant to Idaho Code § 74-204 for Open Meetings Law.

ACTION AGENDA ITEMS

1) 1:30 PM Call to order
2) Pledge of Allegiance and prayer
3) 1:31 PM Roll call

Roll Call.
Present: Leonard M. Beck - Chair, Kent R. Searle - Member, Bob Kunau - Member, Kerry McMurray - Assistant to Board (Not voting), McCord Larsen - County Attorney (Not voting), Sharene Ahlin – Deputy Clerk (Not voting)
Minidoka County Present: Jared Orton – Minidoka Commissioner, Dan Schaeffer – Minidoka Commissioner, Tonya Page – Minidoka Clerk, Lance Stevenson – Minidoka Prosecutor, Sheryl Koyle – Minidoka Commissioner
Others present: Jarrod Thompson – Cassia Sheriff, Shannon Taylor – MCCJC Lieutenant, Chuck Driscoll – Veterans Service Officer, Theresa Forthun – Cassia Chief Deputy Clerk, Michelle Wallace – Cassia Deputy Auditor, and Trevor Reno.

4) 3:13 PM Calendar, meetings, committee reports, and correspondence were reviewed.
   The Fair Board has invited the representatives from the Chamber of Commerce to meet at fairgrounds on 6/18/2026 at noon, to be followed with a lunch. The Board members will be invited. Prosecutor Larsen suggested that the luncheon be noticed as a meeting.
5) 3:18 PM Personnel Matters - Change of Status Requests
   a) CCSO – Christopher Overlin – Certified Patrol Deputy (city) – transfer
   b) Clerk – Kelsey Jones – Elections Director - promotion

3:19 PM **Motion and Action:** Approve Change of Status Requests as presented, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

6) 2:49 PM Executive Sessions

2:49 PM **Motion and Action:** Enter Executive Session pursuant to Idaho Code § 74-206 (1) (b) to consider personnel issues and Idaho Code § 74-206 (1) (f) to communicate with legal counsel regarding pending / imminently-likely litigation **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member.
Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).
Yes: Kent R. Searle - Member, Bob Kunau - Member, Leonard M. Beck - Chair.

3:13 PM Upon exit of Executive Session, the board took the matter under advisement.

CASSIA COUNTY COMMISSION
SPECIAL SESSION
Thursday, June 11, 2026

Instrument # 2026003258
BURLEY, CASSIA, IDAHO
8-24-2026 04:06:03 PM No. of Pages: 5
Recorded for : CASSIA COUNTY COMMISSIONERS
JOSEPH LARSEN Fee: 0.00 EV
Ex-Officio Recorder Deputy
Index to: COMMISSIONERS MINUTES

SCHEDULED ACTION AGENDA ITEMS

7) 1:32 PM FY2027 Joint Budget meeting with Minidoka County Commissioners
   a) Mini-Cassia Veterans Service Officer Contract – Chuck Driscoll
      i) Deputy Auditor Michelle Wallace reviewed the budget and proposed changes for FY2027. The overall budget increase was noted to be $3,550.00. The increase includes a new printer.
      ii) VSO Driscoll noted that he was able to purchase a printer. The budget figures will be revised to reflect that change.

1:49 PM **Motion and Action:** Approve the tentative budget for the FY2027 VSO Budget with Cassia County's half to be $36,247.00 as presented **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

      iii) Minidoka County passed a similar motion to approve the tentative budget.
   b) 1:51 PM Mini-Cassia Public Defender
      i) Wallace reviewed the proposed FY2027 budget, noting that the utility costs have been reduced as the new office is more efficient.
      ii) The total proposed budget is $8,000.00 less than the FY2026 budget.
      iii) It was noted that Minidoka had not included the public defender budget on their agenda, so they could not take action on that matter at this time.
      iv) The total proposed budget is $23,500.00.

2:01 PM **Motion and Action:** Approve the tentative budget for the FY2027 Mini-Cassia Public Defender Budget in the amount of $23,500.00, which represents the entire budget to be shared between the counties. **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

   c) 2:02 PM Mini-Cassia Criminal Justice Center – CCSO & Lt. Shannon Taylor
      i) Wallace reviewed the proposed changes for the Board.
      ii) A new ruling has mandated that the county jails can only charge $0.02 per minute for phone calls. This has resulted in a significant reduction of revenues from $8,000.00 to $9,000.00 per month to approximately $1,800.00 per quarter. Sheriff Thompson suggested that letters be drafted to lawmakers on the matter to see if the matter could be remedied.
      iii) Revenue sources were reviewed, Minidoka requested that the interest on the trust balance be itemized as a revenue source.
      iv) The various expenses were discussed. The overall change in the expense budget was noted to be a $180,780.00 increase. Jared Orton requested a percentage of change year to year to see if something is tracking out of line and would require additional review.
      v) Minidoka passed a motion to approve the proposed FY2027 budget for the Mini-Cassia Criminal Justice Center.

2:43 PM **Motion and Action:** Approve the FY2027 proposed tentative budget for the Mini Cassia Jail of $5,804,240.00, with Cassia County's portion of $1,372,904.00 as presented, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

8) 3:20 PM Adjourn

3:20 PM **Motion and Action:** Adjourn, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. Motion passed unanimously.

APPROVED:

Leonard M. Beck, Chair

DEPUTY CLERK OF THE BOARD:

Sharene Ahlin

Cassia County Commissioner Meeting

Attendance Log

Date: 6-11-2026

NAME (Please Print)	TOWN	REPRESENTING
1. Jared Ofto		minidoka
2. Chuck Driscoll		M/C VSO
3. Shannon Taylor		Jail
4. Tonya Page		Minidoka
5. Dawn Schaeffer		Minidoka.
6. Jana Stevens		Minidoka
7. Michelle Wallace	Burley	Auditor
8. Theresa Fuehrer	Burley	Clerks Dept.
9. J. Thompson		CASO
10. Trevor Reno	Burley	Self
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