Cassia County Board of Commissioners
REGULAR MEETING MINUTES
Monday, August 3, 2026

Cassia County Courthouse ▪ Commission Chambers
1459 Overland Ave ▪ Room 206 ▪ Burley ID 83318

9:00 AM

The Cassia County Board of Commissioners met today at the place and time as posted by agenda pursuant to Idaho Code § 74-204 for Open Meetings Law.

ACTION AGENDA ITEMS

1) 9:00 AM Call to order
2) Pledge of Allegiance and prayer
3) 9:03 AM Roll call

Roll Call.

Present: Leonard M. Beck - Chair, Kent R. Searle - Member, Bob Kunau - Member, Sharene Ahlin – Deputy Clerk (Not voting)

4) 9:03 AM Calendar, meetings, committee reports, and correspondence were reviewed.

9:04 AM Mr. McMurray joined the meeting.

5) 9:13 AM Approve payables for 8/3/2026

9:13 AM **Motion and Action:** Approve payables in the amount of $138,740.87 as presented on 8/3/2026, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. Motion passed unanimously.

6) Approval of minutes – there were none to be considered.
7) 9:14 AM Review and approval of Alcohol License applications for which there is a transcribable verbatim record of the proceedings as required by Idaho Code § 23-1015.
   a) Taqueria El Mirador - Bottled/Canned Beer ON premises consumption, Wine by the glass

9:16 AM **Motion and Action:** Approve the Alcohol License applications as presented, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. Motion passed unanimously.

8) 9:17 AM Personnel Matters - Change of Status Requests
   a) MCCJC – Jin Moosman – Senior Detention Deputy – transfer – Senior Detention Deputy

9:18 AM **Motion and Action:** Approve Change of Status Requests as presented, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

Note the Audio system failed at approximately 9:55 AM

Instrument # 2026003185
BURLEY, CASSIA, IDAHO
8-19-2026 08:48:25 AM No. of Pages: 6
Recorded for : CASSIA COUNTY COMMISSIONERS
JOSEPH LARSEN Fee: 0.00
Ex-Officio Recorder Deputy
Index to: COMMISSIONERS MINUTES

9) Executive Sessions

9:28 AM **Motion and Action:** Enter Executive Session pursuant to Idaho Code § 74-206 (1) (b) to consider personnel issues and Idaho Code § 74-206 (1) (d) to consider records that are exempt from public disclosure, **by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. **Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 3). **Yes:** Kent R. Searle - Member, Bob Kunau - Member, Leonard M. Beck - Chair.

10:00 AM Upon exit of Executive Session, the board took the matter under advisement.

10:00 AM **Motion and Action:** Approve recommendations of the Social Services Director regarding indigent matters, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. Motion passed unanimously.

10:26 AM **Motion and Action:** Enter Executive Session pursuant to Idaho Code § 74-206 (1) (b) to consider personnel issues and Idaho Code § 74-206 (1) (d) to consider records that are exempt from public disclosure, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member. **Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 3). **Yes:** Kent R. Searle - Member, Bob Kunau - Member, Leonard M. Beck - Chair.

10:51 AM Upon exit of Executive Session, the board took the matter under advisement.

SCHEDULED ACTION AGENDA ITEMS

10) 9:20 AM Sign plat for Erickson Subdivision
   a) Mr. McMurray reviewed correspondence received from Alan Lloyd with the Marsh Creek Irrigation District 45-F. In that correspondence Lloyd noted that the parcels are too small to qualify for the domestic well homeowner's exemption as they are only one acre each and were split after 07/01/2025.
   b) He went on to explain that they do have surface water rights and could receive water via existing lateral infrastructure. He explained that during most years that the lots would receive at least some water, however in the driest years that the parcels may not get water after very late spring which could leave the parcels dry during the hottest months of summer.
   c) Lloyd state that as the watermaster for the Marsh Creek Irrigation District 45-F that he had no problem with the approval of this split so long as the delivery of water to the neighboring parcels is not impacted by any earthwork or construction activities and that the owners of the lots understand that supplemental groundwater is not available.

9:26 AM **Motion and Action:** Authorize the Chair to sign the Plat for the Erickson Subdivision as presented, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

11) 10:01 AM Consider updated quote on HVAC units for the jail - Lt. Taylor
   a) Lt. Shannon Taylor explained that he had contacted the company to request a five-year warrant on the HVAC units, the cost for the added warranty would be a total of $982.88.
   b) Taylor stated that he also spoke with Marshall Worthington and it was his recommendation that the additional warranty was unnecessary as most of the heat pumps currently being replaced are original to the facility from the early 1990's.

10:10 AM **Motion and Action:** Approve purchase of five heat pumps with no extended warranty in the amount of $19,305.60 as presented, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. Motion passed unanimously.

Note the Audio system was restored to operation at approximately 10:15 AM

12) Review and sign SFY27 JCA/Tobacco Passthrough Funds Agreement - Prewitt & Tate – no discussion
13) Review and sign SFY27 SUDS Passthrough Funds Agreement - Prewitt & Tate – no discussion
14) **Board of Equalization** – there were no items to be considered

UNFINISHED BUSINESS ACTION AGENDA ITEMS

15) 10:52 AM Construction project status report – Chad Gill from Gary Jones Construction
    a) Rebar and metal are being placed, along with stairs, then concrete pouring will take place in approximately a week.
    b) No construction meeting is planned for this week.
16) 10:57 AM Adjourn

10:57 AM **Motion and Action:** Adjourn, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

APPROVED:

Leonard M. Beck, Chair

DEPUTY CLERK OF THE BOARD:

Sharene Ahlin

Cassia County Commissioner Meeting

Attendance Log

Date: 8/3/2026

NAME (Please Print)	TOWN	REPRESENTING
1. Trevor Reno	Burley	Self
2. Shannon Taylor		JAIL
3. J. Thompson		
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SUMMARY CLAIMS APPROVAL REPORT INCLUDING BUDGET BALANCES

BOTH UNPAID CLAIMS & DEMANDS GENERAL GOVERNMENT FUNDS

83% OF FISCAL YEAR ELAPSED

*** UNAPPROVED DEMANDS APPEAR IN ACTUALS AND ALSO AS AN INVOICE .**

Fund	Budget	Actual	Demand/Claims Amt	Budget Remaining	% Budget Remaining
0001 GENERAL FUND (CURRENT EXPENSE)	5,093,499.00	3,766,698.68	7,123.76	1,326,800.32	26%
0002 ROAD & BRIDGE	712,150.00	368,276.75	869.20	343,873.25	48%
0004 AMBULANCE SERVICES	278,425.00	186,272.00	45,958.50	92,153.00	33%
0006 DISTRICT COURT	399,326.00	324,214.09	1,940.00	75,111.91	19%
0008 JUSTICE FUND	15,639,677.00	12,109,846.66	31,119.76	3,529,830.34	23%
0013 911 COMMUNICATIONS	954,840.00	111,620.17	3,573.23	843,219.83	88%
0029 PHYSICAL FACILITIES	12,531,140.00	3,094,036.65	4,415.20	9,437,103.35	75%
0033 COURT FACILITIES FUND	5,500.00	294.84	1,400.00	5,205.16	95%
0048 EMPLOYEE BENEFITS FUND	4,295,615.00	3,141,858.69	42,341.22	1,153,756.31	27%
		Total Amount Paid	**138,740.87**		

STATE OF IDAHO
CASSIA COUNTY

WE, THE CASSIA COUNTY COMMISSIONERS, BEING DULY SWORN DO HEREBY CERTIFY AND DECLARE THAT WE HAVE REVIEWED THE DEMANDS ENUMERATED AND REFERRED TO IN THE FOREGOING REGISTER, AND THAT THE SAME ARE TO THE BEST OF OUR KNOWLEDGE ACCURATE AND ARE JUST CLAIMS AGAINST THE COUNTY, AND THAT THERE ARE FUNDS AVAILABLE FOR PAYMENT THEREOF IN THE COUNTY TREASURY.

APPROVED FOR DISTRIBUTION AS OF 8-3-2026

COMMISSIONER | COMMISSIONER | COMMISSIONER

Attest:
Sharene Allin
Signature
Sharene Allin
Name
8-3-2026
Date
☑ **Deputy Clerk** ☐ **Clerk of the Board**

*** WARNING: This fund is over budget**