Cassia County Board of Commissioners
REGULAR MEETING MINUTES
Monday, September 21, 2026

Cassia County Courthouse ▪ Commission Chambers
1459 Overland Ave ▪ Room 206 ▪ Burley ID 83318

9:00 AM

The Cassia County Board of Commissioners met today at the place and time as posted by agenda pursuant to Idaho Code § 74-204 for Open Meetings Law.

ACTION AGENDA ITEMS

1) 9:09 AM Call to order
2) Pledge of Allegiance and prayer
3) 9:10 AM Roll call

Roll Call.

Present: Leonard M. Beck - Chair, Kent R. Searle - Member, Bob Kunau - Member, Sharene Ahlin – Deputy Clerk (Not voting)

4) 9:10 AM Calendar, meetings, committee reports, and correspondence were reviewed.
   a) Commissioner Searle stated that he had attended a meeting that included Mr. McMurray and Todd Quast and others regarding a possible data center in the Declo Area.
   b) There was discussion that a special meeting of the Board will be held on 10/13/2026.
5) 9:17 AM Approve payables for 9/21/2026

9:17 AM **Motion and Action:** Approve payables in the amount of $317,938.21 as presented on 9/21/2026, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. Motion passed unanimously.

6) 9:19 AM Approve minutes from 9/14/2026

9:19 AM **Motion and Action:** Approve minutes from 9/14/2026 as presented, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. Motion passed unanimously.

7) 9:19 AM Approval of Clerk's Office recommendations regarding junior college Certificates of Residency

9:20 AM **Motion and Action:** Approve Clerk's Office recommendations to approve four junior college Certificates of Residency as presented, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. Motion passed unanimously.

8) 9:21 AM Personnel Matters - Change of Status Requests
   a) Noxious Weed and Pest – Melissa McMurray – Seasonal Weed Technician – termination
   b) Noxious Weed and Pest – Ronna Southern – Weed Technician - termination

Instrument # 2026003812
BURLEY, CASSIA, IDAHO
9-28-2026 01:18:05 PM No. of Pages: 7
Recorded for : CASSIA COUNTY COMMISSIONERS
JOSEPH LARSEN Fee: 0.00
Ex-Officio Recorder Deputy
Index to: COMMISSIONERS MINUTES

9:21 AM **Motion and Action:** Approve Change of Status Requests as presented, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. Motion passed unanimously.

9) Executive Sessions

9:46 AM **Motion and Action:** Enter Executive Session pursuant to Idaho Code § 74-206 (1) (b) to consider personnel issues, Idaho Code § 74-206 (1) (d) to consider records that are exempt from public disclosure, and Idaho Code § 74-206 (1) (f) to communicate with legal counsel regarding pending/imminently-likely litigation, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member.
Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).
Yes: Kent R. Searle - Member, Bob Kunau - Member, Leonard M. Beck - Chair.

10:35 AM Upon exit of Executive Session, the board took the matter under advisement.

10:36 AM **Motion and Action:** Approve recommendations of the Social Services Director regarding indigent matters, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. Motion passed unanimously.

2:41 PM **Motion and Action:** Enter Executive Session pursuant to Idaho Code § 74-206 (1) (b) to consider personnel issues, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member.
Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).
Yes: Kent R. Searle - Member, Bob Kunau - Member, Leonard M. Beck - Chair.

2:55 PM Upon exit of Executive Session, the board took the matter under advisement.

10) 9:23 AM Review and approve Southern Idaho Economic Development Council invoice
Matter will be placed on the next agenda for a periodic report from SIED. Commissioner Kunau will contact them to request that they provide an update report.

11) 10:37 AM Review and execute documents related to right-of-way acquisition by ITD at Museum Corner in Burley:
   a) 11:17 AM There was discussion that the museum sign would be moved just to the west to accommodate the changes. The electronic sign would not be affected.
   b) Execute Right-Of-Way Contract

11:20 AM **Motion and Action:** Execute the Right-Of-Way Contract as presented, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. Motion passed unanimously.

   c) Execute Permanent Easement

11:21 AM **Motion and Action:** Execute the Permanent Easement for the Right-of-Way with ITD as presented, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

   d) Execute Temporary Construction Easement

11:23 AM **Motion and Action:** Execute the temporary construction easement as presented, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. Motion passed unanimously.

e) Execute Claim for Payment

11:25 AM **Motion and Action:** Execute the claim for payment from ITD in the amount of $5,846.77 as presented, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. Motion passed unanimously.

12) 9:30 AM Review and approve Gary Jones Construction invoice

9:30 AM **Motion and Action:** Approve payment to Gary Jones Construction in the amount of $736,030.26 as presented, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. Motion passed unanimously.

SCHEDULED ACTION AGENDA ITEMS

13) 9:32 AM Sign final plat of Mountain Vista Subdivision

9:35 AM **Motion and Action:** Approve the Mountain Vista Subdivision plat as presented, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

14) 9:36 AM Review and approve FY2027 VSO Contract
   a) Mr. McMurray discussed that some changes in contract language were necessary.
   b) Matter to be considered during the next meeting after corrections have been made.
15) 9:43 AM Appoint County Planning & Zoning Commissioner
   a) Justin Webb was recommended to be appointed to the County Planning and Zoning Commission
   b) Term of appointment is through December of 2028

9:44 AM **Motion and Action:** Appoint Justin Webb to the County Planning and Zoning Commission with the term to run through December of 2028 as presented, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

16) 10:50 AM Deliberate regarding bids for cleanup of the Nagai/Tilley property
   a) Chair Beck discussed that the matter is being considered in response to a judgment.
   b) Magic Valley Road Solutions presented a bid in the amount of $40,000.00.
   c) Marky's Super Tow presented a bid in the amount of $35,000.00, plus $1,000.00 per month for storage.
   d) The Board will review and consider any additional documentation needed on the matter regarding terms and storage.
   e) Matter to be placed on the next meeting agenda.
17) 11:52 AM Recess

11:52 AM **Motion and Action:** Enter into a lunch recess as presented, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. Motion passed unanimously.

18) 12:30 AM Fairgrounds tour, to be followed by lunch with the Fair Board at Perkins

a) Those in attendance from the Fair Board included: Todd Powers, Paul Marchant, Trevor Stapleman, Carla Beck, Tony Holt and Cordell Sheridan.
b) There was discussion regarding the new chutes, goat pens and rest rooms.

19) 2:40 PM Call back to order

UNFINISHED BUSINESS ACTION AGENDA ITEMS

20) 10:40 AM Proposed County building discussion
    a) Construction project status report and items for consideration – Chad Gill from Gary Jones Construction
        i) They are currently sheeting the exterior of the building, to be followed by the air barrier.
        ii) Some beams had to be moved to accommodate changes that were ordered by the mechanical engineer. The changes related to a change in HVAC equipment. It was discussed that there may be additional costs related to those changes. There will need to be further discussion as to who should bear the additional costs related to those changes.
        iii) Searle discussed that he had received an email regarding additional changes for the Commission Chambers, Building and Zoning as well as the changes to the Assessor's revaluation office.
21) 2:56 PM Adjourn

2:56 PM **Motion and Action:** Adjourn, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

APPROVED:

Leonard M. Beck, Chair

DEPUTY CLERK OF THE BOARD:

Sharene Ahlin

SUMMARY CLAIMS APPROVAL REPORT INCLUDING BUDGET BALANCES

BOTH UNPAID CLAIMS & DEMANDS GENERAL GOVERNMENT FUNDS **96% OF FISCAL YEAR ELAPSED**

*** UNAPPROVED DEMANDS APPEAR IN ACTUALS AND ALSO AS AN INVOICE .**

Fund	Budget	Actual	Demand/Claims Amt	Budget Remaining	% Budget Remaining
0001 GENERAL FUND (CURRENT EXPENSE)	5,093,499.00	4,311,456.92	13,277.23	782,042.08	15%
0002 ROAD & BRIDGE	712,150.00	407,292.24	98,027.34	304,857.76	43%
0006 DISTRICT COURT	399,326.00	383,765.23	100.00	15,560.77	4%
0008 JUSTICE FUND	15,639,677.00	13,900,323.55	95,865.07	1,739,353.45	11%
0015 CONSOLIDATED ELECTIONS	367,010.00	143,180.53	547.15	223,829.47	61%
0025 WATERWAYS	84,000.00	19,818.98	658.65	64,181.02	76%
0027 NOXIOUS WEED & PEST	518,550.00	454,778.78	412.97	63,771.22	12%
0028 SNOWMOBILE	37,620.00	66,637.07	24,108.55	-29,017.07	-77% *
0048 EMPLOYEE BENEFITS FUND	4,295,615.00	3,811,480.79	84,941.25	484,134.21	11%
		Total Amount Paid	**317,938.21**		

STATE OF IDAHO
CASSIA COUNTY

WE, THE CASSIA COUNTY COMMISSIONERS, BEING DULY SWORN DO HEREBY CERTIFY AND DECLARE THAT WE HAVE REVIEWED THE DEMANDS ENUMERATED AND REFERRED TO IN THE FOREGOING REGISTER, AND THAT THE SAME ARE TO THE BEST OF OUR KNOWLEDGE ACCURATE AND ARE JUST CLAIMS AGAINST THE COUNTY, AND THAT THERE ARE FUNDS AVAILABLE FOR PAYMENT THEREOF IN THE COUNTY TREASURY.

APPROVED FOR DISTRIBUTION AS OF 9-21-2026

COMMISSIONER COMMISSIONER COMMISSIONER

Attest:

Sharene Allin
Signature

Sharene Allin
Name

9-21-2026
Date

☒ **Deputy Clerk** ☐ **Clerk of the Board**

*** WARNING: This fund is over budget**

Cassia County Commissioner Meeting

Attendance Log

Date: 09/21/2026

	NAME (Please Print)	TOWN	REPRESENTING
1.	Chuck Driscoll	Burley	VSO
2.	Trevor Rens	Burley	Self
3.	Neil Harper	Declo	Mtn Vista Sub Div.
4.	J. Thompson		CCSO
5.	K. Horak		CCSO
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