Cassia County Board of Commissioners
REGULAR MEETING MINUTES
Monday, October 5, 2026

Cassia County Courthouse ▪ Commission Chambers
1459 Overland Ave ▪ Room 206 ▪ Burley ID 83318

9:00 AM

The Cassia County Board of Commissioners met today at the place and time as posted by agenda pursuant to Idaho Code § 74-204 for Open Meetings Law.

ACTION AGENDA ITEMS

1) 9:06 AM Call to order
2) Pledge of Allegiance and prayer
3) 9:08 AM Roll call

Roll Call.

Present: Leonard M. Beck - Chair, Kent R. Searle - Member, Bob Kunau - Member, Sharene Ahlin – Deputy Clerk (Not voting), Stephanie Hitt – Deputy Clerk (Not voting)

4) 9:08 AM Calendar, meetings, committee reports, and correspondence were reviewed.
   a) Commissioner Searle inquired if flu shots will be happening through the county this year. Mr. McMurray will check with Karla to see if those will proceed.
   b) Chair Beck noted that the Burley Highway district would be meeting on November 18, 2026 regarding the Howell Canyon Road.

9:09 AM Mr. McMurray joined the meeting.

5) 9:57 AM Approve payables for 10/5/2026

9:57 AM **Motion and Action:** Approve payables For FY2026 in the amount of $633,915.52 as presented on 10/5/2026, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. Motion passed unanimously.

10:00 AM **Motion and Action:** Approve payables For FY2027 in the amount of $306,371.58 as presented on 10/5/2026, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

There was discussion to clarify the payables report data for FY2027; motion was remade.

10:03 AM **Motion and Action:** Approve the claims for FY2027 in the amount of $306,371.58 as presented on 10/5/2026, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

6) Approve minutes – there were none to be considered.
7) 10:11 AM Approval of Clerk's Office recommendations regarding junior college Certificates of Residency

Instrument # 2026004033
BURLEY, CASSIA, IDAHO
10-13-2026 12:37:13 PM No. of Pages: 8
Recorded for : CASSIA COUNTY COMMISSIONERS
JOSEPH LARSEN Fee: 0.00
Ex-Officio Recorder Deputy
Index to: COMMISSIONERS MINUTES

10:11 AM **Motion and Action:** Approve Clerk's Office recommendations to approve two junior college Certificates of Residency as presented, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. Motion passed unanimously.

8) 10:12 AM Personnel Matters - Change of Status Requests
   a) Clerk – Zujey Beltran – part time election worker – new hire
   b) Clerk – Wendy Dulieu – part time election worker – new hire
   c) MCCJC – Veronica Fierro – part time detention deputy – FY2027 cost of living increase

10:13 AM **Motion and Action:** Approve Change of Status Requests as presented, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

9) Executive Sessions

9:27 AM **Motion and Action:** Enter Executive Session pursuant to Idaho Code § 74-206 (1) (b) to consider personnel issues, Idaho Code § 74-206 (1) (d) to consider records that are exempt from public disclosure, Idaho Code § 74-206 (1) (f) to communicate with legal counsel regarding pending/imminently-likely litigation, and Idaho Code § 74-206 (1) (i) to communicate with risk manager/insurer regarding pending/imminently-likely claims, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member.
Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).
Yes: Kent R. Searle - Member, Bob Kunau - Member, Leonard M. Beck - Chair.

9:40 AM Upon exit of Executive Session, the board took the matter under advisement.

10:25 AM **Motion and Action:** Enter Executive Session pursuant to Idaho Code § 74-206 (1) (b) to consider personnel issues, and Idaho Code § 74-206 (1) (d) to consider records that are exempt from public disclosure, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member.
Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).
Yes: Kent R. Searle - Member, Bob Kunau - Member, Leonard M. Beck - Chair.

10:57 AM Upon exit of Executive Session, the board took the matter under advisement.

10:57 AM **Motion and Action:** Approve recommendations of the Social Services Director regarding indigent matters, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. Motion passed unanimously.

10) 10:15 AM Review application and permit to use Right of Way approach

10:15 AM **Motion and Action:** Approve the application of permit for Right of Way approach for Reid Springs Road as presented, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. Motion passed unanimously.

11) 10:16 AM Consider participation level for open enrollment prizes

10:18 AM **Motion and Action:** Approve $450.00 for open enrollment prizes as presented, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. Motion passed unanimously.

12) 10:19 AM Discuss and approve proposed ground water management resolution
    a) A proposed ground water management resolution was introduced.
    b) Matter will be placed on the next agenda for consideration.
13) 11:05 AM Discuss attending upcoming IAC sponsored energy summit Oct. 28-29 in Idaho Falls
    a) Chair Beck discussed that IAC will accommodate one representative from each county to attend.
    b) After schedules were considered, it was determined that Chair Beck would plan to attend.

SCHEDULED ACTION AGENDA ITEMS

14) 10:05 AM Review and sign the 2025 SHSP Subrecipient Award Agreement for Cassia County

10:08 AM **Motion and Action:** Sign the 2025 SHSP Subrecipient Award Agreement in the amount of $37,620.51 as presented, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

15) 10:09 AM Review and sign the 2025 SHSP Memorandum of Understanding

10:10 AM **Motion and Action:** Approve the Chair to sign the 2025 SHSP Memorandum of Understanding as presented, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

16) 9:41 AM Carter Court Phase 2 final plat signature

9:42 AM **Motion and Action:** Approve final plat for Carter Court Phase 2 as presented, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. Motion passed unanimously.

17) 9:53 AM Review and approve Application for Lengthy Jury Compensation Reimbursement

9:56 AM **Motion and Action:** Approve Application for Lengthy Jury Compensation Reimbursement as presented, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. Motion passed unanimously.

18) 10:30 AM Board of Equalization – there were no items to be considered
19) 11: 29 AM Recess for Lunch

11:29 AM **Motion and Action:** Recess for Lunch, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. Motion passed unanimously.

20) 11:55 AM Review of ICRMP Policy Renewal – Lori Bergsma, Balanced Rock Insurance
    A list of changes was noted to have been provided to Mr. McMurray by Lori Bergsma.
21) 12:00 PM Lunch w/ representative from Balanced Rock Insurance - Perkins, 800 N Overland Ave, Burley

UNFINISHED BUSINESS ACTION AGENDA ITEMS

22) 11:00 AM Construction project status report – Chad Gill - Gary Jones Construction
    a) It was noted that the air barrier should be completed by the end of the next week.

b) Framing of first floor should be completed this week.
c) Framing for the second floor starts next week.

23) 12:45 PM Adjourn

12:45 PM **Motion and Action:** Adjourn, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

APPROVED:

Leonard M. Beck, Chair

DEPUTY CLERK OF THE BOARD:

Sharene Ahlin

FY 2027

SUMMARY CLAIMS APPROVAL REPORT INCLUDING BUDGET BALANCES

UNPAID CLAIMS GENERAL GOVERNMENT FUNDS — **0% OF FISCAL YEAR ELAPSED**

Fund	Budget	Actual	Demand/Claims Amt	Budget Remaining	% Budget Remaining
0001 GENERAL FUND (CURRENT EXPENSE)	0.00	4,506,431.37	215,560.24	-4,506,431.37	0% *
0008 JUSTICE FUND	0.00	14,341,080.52	21,051.80	-14,341,080.52	0% *
0012 MISDEMEANOR PROBATION	0.00	1,311,270.40	948.38	-1,311,270.40	0% *
0013 911 COMMUNICATIONS	0.00	375,693.52	509.60	-375,693.52	0% *
0016 SOCIAL SERVICES-ASSISTANCE	0.00	66,009.14	500.00	-66,009.14	0% *
0048 EMPLOYEE BENEFITS FUND	0.00	4,010,247.05	67,801.56	-4,010,247.05	0% *
		Total Amount Paid	**306,371.58**		

STATE OF IDAHO
CASSIA COUNTY

WE, THE CASSIA COUNTY COMMISSIONERS, BEING DULY SWORN DO HEREBY CERTIFY AND DECLARE THAT WE HAVE REVIEWED THE DEMANDS ENUMERATED AND REFERRED TO IN THE FOREGOING REGISTER, AND THAT THE SAME ARE TO THE BEST OF OUR KNOWLEDGE ACCURATE AND ARE JUST CLAIMS AGAINST THE COUNTY, AND THAT THERE ARE FUNDS AVAILABLE FOR PAYMENT THEREOF IN THE COUNTY TREASURY.

APPROVED FOR DISTRIBUTION AS OF Oct 5, 2026

COMMISSIONER

COMMISSIONER

COMMISSIONER

Attest:
Sharene Ahlin
Signature
Sharene Ahlin
Name
10-05-2026
Date
☒ Deputy Clerk ☐ Clerk of the Board

* **WARNING: This fund is over budget**

FY2026

SUMMARY CLAIMS APPROVAL REPORT
INCLUDING BUDGET BALANCES

BOTH UNPAID CLAIMS & DEMANDS GENERAL GOVERNMENT FUNDS **100% OF FISCAL YEAR ELAPSED**

*** UNAPPROVED DEMANDS APPEAR IN ACTUALS AND ALSO AS AN INVOICE .**

Fund	Budget	Actual	Demand/Claims Amt	Budget Remaining	% Budget Remaining
0001 GENERAL FUND (CURRENT EXPENSE)	5,093,499.00	4,506,431.37	96,356.42	587,067.63	12%
0004 AMBULANCE SERVICES	278,425.00	263,209.73	22,979.25	15,215.27	5%
0006 DISTRICT COURT	399,326.00	393,632.45	962.32	5,693.55	1%
0008 JUSTICE FUND	15,639,677.00	14,341,080.52	78,079.02	1,298,596.48	8%
0012 MISDEMEANOR PROBATION	1,390,000.00	1,311,270.40	18,503.42	78,729.60	6%
0013 911 COMMUNICATIONS	954,840.00	375,693.52	100,535.48	579,146.48	61%
0015 CONSOLIDATED ELECTIONS	367,010.00	215,639.16	71,250.28	151,370.84	41%
0020 REVALUATION	468,000.00	420,793.03	598.00	47,206.97	10%
0027 NOXIOUS WEED & PEST	518,550.00	480,983.06	11,130.45	37,566.94	7%
0029 PHYSICAL FACILITIES	12,531,140.00	4,314,118.65	34,754.62	8,217,021.35	66%
0048 EMPLOYEE BENEFITS FUND	4,295,615.00	4,010,247.05	198,766.26	285,367.95	7%
		Total Amount Paid	**633,915.52**		

STATE OF IDAHO
CASSIA COUNTY

WE, THE CASSIA COUNTY COMMISSIONERS, BEING DULY SWORN DO HEREBY CERTIFY AND DECLARE THAT WE HAVE REVIEWED THE DEMANDS ENUMERATED AND REFERRED TO IN THE FOREGOING REGISTER, AND THAT THE SAME ARE TO THE BEST OF OUR KNOWLEDGE ACCURATE AND ARE JUST CLAIMS AGAINST THE COUNTY, AND THAT THERE ARE FUNDS AVAILABLE FOR PAYMENT THEREOF IN THE COUNTY TREASURY.

APPROVED FOR DISTRIBUTION AS OF 10-5-2026

Jarrad M. Beck
COMMISSIONER

Bob Kunau
COMMISSIONER

COMMISSIONER

Attest:
Sharene Allen
Signature
Sharene Allen
Name
10-05-2026
Date
☒ Deputy Clerk ☐ Clerk of the Board

* WARNING: This fund is over budget

Cassia County Commissioner Meeting

Attendance Log

Date: 10-05-2026

NAME (Please Print)	TOWN	REPRESENTING
1. Jason Jones	Burley	Self
2. Michelle Wallace	Burley	Auditor's
3. Austin Mitchell	Burley	Self
4. Kevin Horan		CCSO
5. J. Thompson		CCSO
6. Martin Adams		Assessor
7. Lori Bergsma		RMP
8. Jason Bergsma		Balanced Rock Gas.
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