Cassia County Board of Commissioners
REGULAR MEETING MINUTES
Monday, October 19, 2026

Cassia County Courthouse • Commission Chambers
1459 Overland Ave • Room 206 • Burley ID 83318

9:00 AM

The Cassia County Board of Commissioners met today at the place and time as posted by agenda pursuant to Idaho Code § 74-204 for Open Meetings Law.

ACTION AGENDA ITEMS

1) 9:07 AM Call to order
2) Pledge of Allegiance and prayer
3) 9:09 AM Roll call

Roll Call.

Present: Leonard M. Beck - Chair, Kent R. Searle - Member, Bob Kunau - Member, Kerry McMurray - Assistant to Board (Not voting), Cally Velasquez - Deputy Clerk (Not voting)

4) 9:09 AM Calendar, meetings, committee reports, and correspondence were reviewed.
5) 9:14 AM Approve payables for 10/19/2026

9:14 AM **Motion and Action:** Approve payables in the amount of $16,972.51 for FY2026 as presented on 10/19/2026, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. Motion passed unanimously.

9:15 AM **Motion and Action:** Approve payables in the amount of $101,746.59 for FY2027 as presented on 10/19/2026, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. Motion passed unanimously.

6) 9:22 AM Approval of minutes for 10/13/2026

9:22 AM **Motion and Action:** Approve the minutes from 10/13/2026 as presented, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

7) 9:22 AM Approval of synopsis for September 2026

9:22 AM **Motion and Action:** Approve synopsis for September 2026 as presented, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. Motion passed unanimously.

8) 9:17 AM Approval of Clerk's Office recommendations regarding junior college Certificates of Residency
9:17 AM **Motion and Action:** Approve Clerk's Office recommendations to approve six junior college Certificates of Residency as presented, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. Motion passed unanimously.

Instrument # 2026004202
BURLEY, CASSIA, IDAHO
10-26-2026 02:07:27 PM No. of Pages: 8
Recorded for : CASSIA COUNTY COMMISSIONERS
JOSEPH LARSEN Fee: 0.00
Ex-Officio Recorder Deputy
Index to: COMMISSIONERS MINUTES

9) 9:23 AM Personnel Matters - Change of Status Request
   a) CCSO - Damian Lewis - uncertified city patrol deputy - new hire

9:23 AM **Motion and Action:** Approve Change of Status Request as presented, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

10) 10:08 AM Executive Sessions

10:09 AM **Motion and Action:** Enter Executive Session pursuant to Idaho Code § 74-206 (1) (b) to consider personnel issues, Idaho Code § 74-206 (1) (f) to communicate with legal counsel regarding pending/imminently-likely litigation, and Idaho Code § 74-206 (1) (i) to communicate with risk manager/insurer regarding pending/imminently-likely claims, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member.
Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).
Yes: Kent R. Searle - Member, Bob Kunau - Member, Leonard M. Beck - Chair.

10:27 AM Upon exit of Executive Session, the board took the matter under advisement.

11) 9:24 AM Approve Bogue Diesel Repair and Welding invoice for repairs to Road & Bridge truck

9:26 AM **Motion and Action:** Approve payment of invoice to Bogue Diesel Repair in the amount of $8,079.54 as presented, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

12) 9:27 AM Review and approve Gary Jones Construction invoice

9:28 AM **Motion and Action:** Approve the partial payment for the construction of the new building in the amount of $971,039.72 as presented, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. Motion passed unanimously.

13) 9:29 AM Sign Resolution No. 2026-018, providing an extra holiday as employee Christmas gift
   a) 9:39 AM revisited after correction to resolution saying Christmas gift was for 2026 year rather than 2025 year.

9:29 AM **Motion and Action:** Adopt Resolution No. 2026-018 as presented, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member.
9:40 AM Corrected **Motion and Action:** Adopt Resolution No. 2026-018 for 2026 as presented, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

14) 10:05 AM Review and approve Resolution No. 2026-019 to surplus fair related equipment

10:07 AM **Motion and Action:** Approve Resolution No. 2026-019 declaring surplus property as presented, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

SCHEDULED ACTION AGENDA ITEMS

CASSIA COUNTY COMMISSION
REGULAR SESSION
Monday, October 19, 2026

15) 9:30 AM Approve bids from Young Automotive for jail transport van
   a) Lt. Taylor presented the bid from Young Automotive for a 2027 Chrysler Pacifica, all-wheel drive.
   b) The government price quoted of $51,345.00 included all of the outfitting necessary except for installing a radio.

9:35 AM **Motion and Action:** Approve the bid from Young Automotive for the jail transport van for a total cost of $51,345.00 as presented, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

16) 9:41 AM Approve bids from Orr Floring for epoxy floors in 400, 500, 700 blocks
   a) The bids to continue the projects in the cell blocks were as follows: $12,310.00 for the 400 block, $11,587.00 for the 500 block and $12,740.00 for the 700 block for a total of $36,637.00 for epoxy flooring.

9:43 AM **Motion and Action:** Approve the bids from Orr Flooring for epoxy floors in the 400, 500, and 700 blocks for a total of $36,637.00, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

17) 9:44 AM Approve bids from If The Walls Could Talk LLP for painting 400, 500, 700 blocks
   a) The bids were $6,500.00 for 400 block, $7,500.00 for 500 block and $7,500.00 for 700 block for a total of $21,500.00

9:46 AM **Motion and Action:** Approve the bid from If The Walls Could Talk for painting cell blocks 400, 500 and 700 for $21,500.00, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

18) 9:46 AM Approve bid for driveway cement sealing from If The Walls Could Talk LLP
   a) The bids to seal the driveway from If The Walls Could Talk and Orr Flooring came in at the same price so If The Walls Could Talk was chosen. The bid was $8,500.00.

9:48 AM **Motion and Action:** Approve the bid from If The Walls Could Talk LLP to seal the driveway at $8,500.00, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. Motion passed unanimously.

19) 9:49 AM Approve 2026-2027 Cassia County/University of Idaho Memorandum of Understanding
   a) The only difference from last year's MOU to this one is the budget for FY2027.
   b) Grace was instructed to contact Director Prewitt to inventory the remaining furniture in the recently vacated juvenile probation offices in order to settle accounts with Minidoka county if needed.

9:51 AM **Motion and Action:** Approve the cooperative agreement with the University of Idaho Extension programs, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. Motion passed unanimously.

20) 9:55 AM Approve final plat for Diamond G Subdivision

9:56 AM **Motion and Action:** Approve the final plat for the Diamond G Subdivision, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. Motion passed unanimously.

21) 10:00 AM Approve 2026 Open Enrollment Employee Mandatory meeting attendance

10:04 AM **Motion and Action:** Approve the 2027 open enrollment employee mandatory meeting attendance, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

UNFINISHED BUSINESS ACTION AGENDA ITEMS

22) 10:27 AM Proposed County building discussion
    a) Window casings are being installed. They will not do any exterior brick until spring.
23) 10:28 AM Adjourn

10:28 AM **Motion and Action:** Adjourn, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

APPROVED:

Leonard M. Beck, Chair

DEPUTY CLERK OF THE BOARD:

Cally Velasquez

Cassia County Commissioner Meeting

Attendance Log

Date: 10/19/2026

NAME (Please Print)	TOWN	REPRESENTING
1. Trevor Reno	Burley	
2. Shannon Taylor		Jail
3. Tyler Gilbert	Oakley	
4. Grace Wittman		Extension
5. Tiffany Anderson	Burley	Extension
6. Michelle Wallace	Burley	Auditors
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FY2027

SUMMARY CLAIMS APPROVAL REPORT INCLUDING BUDGET BALANCES

BOTH UNPAID CLAIMS & DEMANDS GENERAL GOVERNMENT FUNDS **5% OF FISCAL YEAR ELAPSED**

*** UNAPPROVED DEMANDS APPEAR IN ACTUALS AND ALSO AS AN INVOICE .**

Fund	Budget	Actual	Demand/Claims Amt	Budget Remaining	% Budget Remaining
0001 GENERAL FUND (CURRENT EXPENSE)	5,127,187.00	388,655.54	18,218.67	4,738,531.46	92%
0002 ROAD & BRIDGE	918,275.00	8,970.30	90.60	909,304.70	99%
0004 AMBULANCE SERVICES	294,800.00	0.00	2,488.00	294,800.00	100%
0008 JUSTICE FUND	15,976,302.00	551,630.56	43,101.25	15,424,671.44	97%
0012 MISDEMEANOR PROBATION	1,057,670.00	40,322.71	2,576.46	1,017,347.29	96%
0027 NOXIOUS WEED & PEST	532,100.00	13,392.48	150.00	518,707.52	97%
0032 PREVENTIVE HEALTH FUND	280,980.00	0.00	23,414.54	280,980.00	100%
0048 EMPLOYEE BENEFITS FUND	4,300,305.00	197,791.32	11,707.07	4,102,513.68	95%
		Total Amount Paid	**101,746.59**		

STATE OF IDAHO
CASSIA COUNTY

WE, THE CASSIA COUNTY COMMISSIONERS, BEING DULY SWORN DO HEREBY CERTIFY AND DECLARE THAT WE HAVE REVIEWED THE DEMANDS ENUMERATED AND REFERRED TO IN THE FOREGOING REGISTER, AND THAT THE SAME ARE TO THE BEST OF OUR KNOWLEDGE ACCURATE AND ARE JUST CLAIMS AGAINST THE COUNTY, AND THAT THERE ARE FUNDS AVAILABLE FOR PAYMENT THEREOF IN THE COUNTY TREASURY.

APPROVED FOR DISTRIBUTION AS OF 10-19-2026

COMMISSIONER COMMISSIONER COMMISSIONER

Attest:
Cally Velasquez
Signature
CALLY VELASQUEZ
Name
10/19/2026
Date
☒ Deputy Clerk ☐ Clerk of the Board

*** WARNING: This fund is over budget**

FY2026

SUMMARY CLAIMS APPROVAL REPORT INCLUDING BUDGET BALANCES

UNPAID CLAIMS GENERAL GOVERNMENT FUNDS **104% OF FISCAL YEAR ELAPSED**

Fund	Budget	Actual	Demand/Claims Amt	Budget Remaining	% Budget Remaining
0001 GENERAL FUND (CURRENT EXPENSE)	5,093,499.00	4,548,336.37	5,070.74	545,162.63	11%
0006 DISTRICT COURT	399,326.00	395,475.68	1,600.00	3,850.32	1%
0008 JUSTICE FUND	15,639,677.00	14,504,963.44	3,226.23	1,134,713.56	7%
0012 MISDEMEANOR PROBATION	1,390,000.00	1,331,234.94	5,545.85	58,765.06	4%
0016 SOCIAL SERVICES-ASSISTANCE	99,000.00	86,063.00	1,500.00	12,937.00	13%
0027 NOXIOUS WEED & PEST	518,550.00	502,609.09	29.69	15,940.91	3%
		Total Amount Paid	**16,972.51**		

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CASSIA COUNTY

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Attest:
Cally Velasquez
CALLY VELASQUEZ Signature
Name
10/19/2026
Date
☒ Deputy Clerk ☐ Clerk of the Board

*** WARNING: This fund is over budget**