Cassia County Board of Commissioners
REGULAR MEETING MINUTES
Monday, October 26, 2026

Cassia County Courthouse ▪ Commission Chambers
1459 Overland Ave ▪ Room 206 ▪ Burley ID 83318

9:00 AM

The Cassia County Board of Commissioners met today at the place and time as posted by agenda pursuant to Idaho Code § 74-204 for Open Meetings Law.

ACTION AGENDA ITEMS

1) 9:10 AM Call to order
2) Pledge of Allegiance and prayer
3) 9:11 AM Roll call

Roll Call.

Present: Leonard M. Beck - Chair, Kent R. Searle - Member, Bob Kunau - Member, Kerry McMurray - Assistant to Board (Not voting), Sharene Ahlin – Deputy Clerk (Not voting)

4) 9:11 AM Calendar, meetings, committee reports, and correspondence were reviewed.
5) 9:20 AM Approve payables for 10/26/2026

9:26 AM **Motion and Action:** Approve payables in the amount of $1,551,951.49 as presented on 10/26/2026, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. Motion passed unanimously.

6) 9:27 AM Approve minutes from 10/19/2026

9:27 AM **Motion and Action:** Approve minutes from 10/19/2026 as presented, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

7) 9:28 AM Approval of Clerk's Office recommendations regarding junior college Certificates of Residency

9:28 AM **Motion and Action:** Approve Clerk's Office recommendations to approve six junior college Certificates of Residency as presented, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. Motion passed unanimously.

8) Personnel Matters - Change of Status Requests – there were none to be considered.
9) Executive Sessions

10:21 AM **Motion and Action:** Enter Executive Session pursuant to Idaho Code § 74-206 (1) (b) to consider personnel issues and Idaho Code § 74-206 (1) (d) to consider records that are exempt from public disclosure, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member.
Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).
Yes: Kent R. Searle - Member, Bob Kunau - Member, Leonard M. Beck - Chair.

Instrument # 2026004327
BURLEY, CASSIA, IDAHO
11-3-2026 08:55:12 AM No. of Pages: 6
Recorded for : CASSIA COUNTY COMMISSIONERS
JOSEPH LARSEN Fee: 0.00
Ex-Officio Recorder Deputy
Index to: COMMISSIONERS MINUTES

10:56 AM Upon exit of Executive Session, the board took the matter under advisement.

10:56 AM **Motion and Action:** Approve recommendations of the Social Services Director regarding indigent matters, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. **Absent:** Leonard M. Beck. Motion passed.

11:53 AM **Motion and Action:** Enter Executive Session pursuant to Idaho Code § 74-206 (1) (b) to consider personnel issues, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member.
Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).
Yes: Kent R. Searle - Member, Bob Kunau - Member, Leonard M. Beck - Chair.

12:05 PM Upon exit of Executive Session, the board took the matter under advisement.

10) 9:43 AM Review and approve Frontier Community Resources membership dues for FY2027
   a) Frontier Community Resources was created from Region IV development.
   b) Their annual dues request for FY2027 is $2,737.00.

9:44 AM **Motion and Action:** Approve the request for $2,737.00 in funding for Frontier Community Resources as presented, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. Motion passed unanimously.

11) 9:44 AM Consider East Cassia Soil and Water Conservation District request for funding for FY2027

9:45 AM **Motion and Action:** Approve the request for funding from the East Cassia Soil and Water Conservation District in the amount of $9,000.00 for FY2027 as presented, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. Motion passed unanimously.

12) 9:46 AM Consider West Cassia Soil and Water Conservation District request for funding for FY2027

9:46 AM **Motion and Action:** Approve the West Cassia Soil and Water Conservation District's request for funding in the amount of $9,000.00 for FY2027 as presented, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

SCHEDULED ACTION AGENDA ITEMS

13) 9:29 AM Acceptance of L-1 certificate of levies as accepted by Idaho State Tax Commission
   The American Falls School District and the City of Albion levies were changed by the Idaho State Tax Commission.

9:31 AM **Motion and Action:** Approve the final 2026 L-1 Certificate of Levies for Cassia County as presented, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. Motion passed unanimously.

14) 9:33 AM Auditor's Quarterly Financial Report – Deputy Clerk Wallace
   a) Wallace reviewed the quarterly reports for the Board.
   b) She noted that the LATCF funds have been expended towards the construction of the new building.

c) Total interest earnings were $977,404.89 as of 9/30/2026.

9:40 AM **Motion and Action:** Accept the Auditor's Quarterly report as presented, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

15) 9:42 AM Set date for public hearing of FY2026 Budget Amendments

9:42 AM **Motion and Action:** Set the budget amendment hearing for FY2026 for November 16, 2026 at 9:30 AM as presented, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

16) 9:46 AM Department Head Reports
   a) Reports were received from: Amber Prewitt – Probation Director, Michael Ottley – Weed Department Supervisor, Sheri Bedke – Deputy Treasurer, Tiffany Anderson – Extension Office, Sharene Ahlin – Deputy Auditor, Mart Adams – Assessor, Craig Rinehart – Coroner, Kerry McMurray – Zoning and Building Administrator, Ean Pigford – IT Director, and Jarrod Thompson – Sheriff.
   b) Items of note included:
      i) Probation Director Amber Prewitt reviewed their numbers since the transition. She noted that they had 483 active probationers, 264 on pretrial probation, 38 for other counties, 64 that were transferred back to Cassia from Minidoka, 63 Level Two probationers, 62 Juveniles and four in the diversion program.
      ii) Sheriff Jarrod Thompson stated that there were currently 140 inmates at the jail. They are currently fully staffed.
17) 10:57 AM New building progress on site inspection
   The Board toured the new building with Chad Gill of Gary Jones Construction to inspect the progress.
18) 11:43 AM Reports of USFS and BLM
   a) 11:44 AM BLM – John Elliott
      They are reviewing available grazing allotments in an effort to plan for usage to limit future fires.
   b) 11:49 AM USFS Daniel P. Fischer with Minidoka Ranger District
      The campgrounds on Mount Harrison will be closing this weekend, but the gate on the road will not be closed until access has been restricted by snow.

UNFINISHED BUSINESS ACTION AGENDA ITEMS

19) Proposed County building discussion – no report.
20) 12:05 PM Adjourn

12:05 PM **Motion and Action:** Adjourn, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. Motion passed unanimously.

APPROVED:

Leonard M. Beck, Chair

DEPUTY CLERK OF THE BOARD:

Sharene Ahlin

Cassia County Commissioner Meeting

Attendance Log

Date: 10/26/2026

NAME (Please Print)	TOWN	REPRESENTING
1. JUSTIN WEBB	BURLEY	ME
2. Trevor Reno	Burley	Self
3. Michelle Wallace	Burley	Auditors Office
4. MArt Adams	Burley	Assessor
5. Craig Rinehart	Cassia	Coroner
6. Tiffany Anderson	Burley	Extension
7. Michael Offley	Elba	CCNWC
8. Sheri Beeke	Burley	Treasurer
9. Amber Prewitt	Burley	Probation
10. J. Thompson		CCSO
11. Ean Pigford		IT
12. John Elliott	Burley	BLM - Burley Field Office
13. Daniel P Fischer	Burley	Minidoka Ranger Dist
14.		
15.		
16.		
17.		
18.		
19.		
20.		
21.		
22.		
23.		
24.		

SUMMARY CLAIMS APPROVAL REPORT INCLUDING BUDGET BALANCES

BOTH UNPAID CLAIMS & DEMANDS GENERAL GOVERNMENT FUNDS

7% OF FISCAL YEAR ELAPSED

*** UNAPPROVED DEMANDS APPEAR IN ACTUALS AND ALSO AS AN INVOICE .**

Fund	Budget	Actual	Demand/Claims Amt	Budget Remaining	% Budget Remaining
0001 GENERAL FUND (CURRENT EXPENSE)	5,127,187.00	505,193.78	49,401.50	4,621,993.22	90%
0002 ROAD & BRIDGE	918,275.00	15,285.75	43,848.38	902,989.25	98%
0006 DISTRICT COURT	429,716.00	24,348.68	140.00	405,367.32	94%
0008 JUSTICE FUND	15,976,302.00	967,512.97	38,226.83	15,008,789.03	94%
0012 MISDEMEANOR PROBATION	1,057,670.00	70,085.14	948.38	987,584.86	93%
0016 SOCIAL SERVICES-ASSISTANCE	99,000.00	500.00	500.00	98,500.00	99%
0027 NOXIOUS WEED & PEST	532,100.00	36,788.94	16,022.00	495,311.06	93%
0029 PHYSICAL FACILITIES	11,043,350.00	971,039.72	994,392.27	10,072,310.28	91%
0048 EMPLOYEE BENEFITS FUND	4,300,305.00	352,624.45	408,472.13	3,947,680.55	92%
		Total Amount Paid	**1,551,951.49**		

STATE OF IDAHO
CASSIA COUNTY

WE, THE CASSIA COUNTY COMMISSIONERS, BEING DULY SWORN DO HEREBY CERTIFY AND DECLARE THAT WE HAVE REVIEWED THE DEMANDS ENUMERATED AND REFERRED TO IN THE FOREGOING REGISTER, AND THAT THE SAME ARE TO THE BEST OF OUR KNOWLEDGE ACCURATE AND ARE JUST CLAIMS AGAINST THE COUNTY, AND THAT THERE ARE FUNDS AVAILABLE FOR PAYMENT THEREOF IN THE COUNTY TREASURY.

APPROVED FOR DISTRIBUTION AS OF 10-26-2026

Edward M Buck
COMMISSIONER

Bob Kunau
COMMISSIONER

Kent L Seals
COMMISSIONER

Attest: Sharene Ahlin
Signature
Sharene Ahlin
Name
10-26-2026
Date
☑ Deputy Clerk ☐ Clerk of the Board

*** WARNING: This fund is over budget**