Cassia County Board of Commissioners
REGULAR MEETING MINUTES
Monday, November 2, 2026

Cassia County Courthouse ▪ Commission Chambers
1459 Overland Ave ▪ Room 206 ▪ Burley ID 83318

9:00 AM

The Cassia County Board of Commissioners met today at the place and time as posted by agenda pursuant to Idaho Code § 74-204 for Open Meetings Law.

ACTION AGENDA ITEMS

1) 9:07 AM Call to order
2) Pledge of Allegiance and prayer
3) 9:10 AM Roll call

Roll Call.

Present: Leonard M. Beck - Chair, Kent R. Searle - Member, Bob Kunau - Member, Kerry McMurray - Assistant to Board (Not voting), Sharene Ahlin – Deputy Clerk (Not voting)

4) 9:12 AM Calendar, meetings, committee reports, and correspondence were reviewed.
5) 11:39 AM Approve payables for 11/2/2026

11:40 AM **Motion and Action:** Approve payables in the amount of $181,331.21 as presented on 11/2/2026, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. Motion passed unanimously.

6) 9:18 AM Approve minutes from 10/26/2026

9:18 AM **Motion and Action:** Approve minutes from 10/26/2026 as presented, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. Motion passed unanimously.

7) 9:19 AM Approval of Clerk's Office recommendations regarding junior college Certificates of Residency

9:19 AM **Motion and Action:** Approve Clerk's Office recommendations to approve five junior college Certificates of Residency as presented, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. Motion passed unanimously.

8) 4:48 PM Personnel Matters - Change of Status Requests
   MCCJC – Jakob Howell – Corporal – Voluntary resignation

4:49 PM **Motion and Action:** Approve Change of Status Requests as presented, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. Motion passed unanimously.

Instrument # 2026004401
BURLEY, CASSIA, IDAHO
11-9-2026 01:53:23 PM No. of Pages: 6
Recorded for : CASSIA COUNTY COMMISSIONERS
THERESA FORTHUN Fee: 0.00
Ex-Officio Recorder Deputy
Index to: COMMISSIONERS MINUTES

9) Executive Sessions

9:55 AM **Motion and Action:** Enter Executive Session pursuant to Idaho Code § 74-206 (1) (b) to consider personnel issues and Idaho Code § 74-206 (1) (d) to consider records that are exempt from public disclosure, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member.
Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).
Yes: Kent R. Searle - Member, Bob Kunau - Member, Leonard M. Beck - Chair.

11:25 AM Upon exit of Executive Session, the board took the matter under advisement.

4:49 PM **Motion and Action:** Enter Executive Session pursuant to Idaho Code § 74-206 (1) (b) to consider personnel issues, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member.
Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).
Yes: Kent R. Searle - Member, Bob Kunau - Member, Leonard M. Beck - Chair.

4:55 PM Upon exit of Executive Session, the board took the matter under advisement.

SCHEDULED ACTION AGENDA ITEMS

10) 9:27 AM Consider cancellation of property taxes for approved homeowner's exemptions
   a) Treasurer Greener stated that there were 31 cancellations to be considered.
   b) The cancellations were related to exemptions that were applied for after the 7/14/2026 deadline.

9:31 AM **Motion and Action:** Approve the homeowner's exemptions in the amount $1,985.69 as presented, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

11) 9:33 AM Present for certification the Special Assessments on the 2026 Tax Roll - Treasurer

9:36 AM **Motion and Action:** Approve the certification for Special Assessments on the 2026 tax roll as presented, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

12) 9:36 AM Review FY2026 Snowmobile Financial Report – Deputy Auditor Wallace
   Deputy Auditor Wallace reviewed the report for the Board. She noted that FY2026 fund ending balance was $83,841.14. She explained that no signature was required.
13) 9:39 AM Review and approve FY2026 Vessel/Justice Financial Report - Deputy Auditor Wallace

9:41 AM **Motion and Action:** Approve the County Vessels and Justice fund report as presented, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. Motion passed unanimously.

14) 9:42 AM Discuss consideration of an emergency ordinance establishing a regulated authorization process for temporary telecommunications facilities to maintain existing broadband services - Anthem Broadband
   a) Mike Ricks from Anthem Broadband spoke on their concern, noting that they will lose service in the Unity area at the end of November. That tower is serving approximately 125 people. It appears to them that there will be a four-month timeline to get a new tower approved and set up.
   b) Mr. McMurray discussed that under Idaho Code 67-6523 is that the BoCC will need to make a written statement finding that there is imminent peril to public health, safety or welfare and based on that they

need to determine an abbreviated notice process for a public hearing to consider an emergency ordinance. An emergency ordinance would presumably allow the use of a temporary tower under certain conditions. It may be an abbreviated hearing process if determined necessary by the Board.

c) Matter to be placed on the next meeting agenda for further consideration.

15) 11:30 AM Review and Approve Annual County IDJC Financial Reporting Form C
Dixie Tate reviewed the report for the Board. The report was signed by Minidoka County's Board.

16) 11:35 AM Review and Approve Annual County IDJC Statistics Reporting Form B
The statistics were reviewed for the Board.

11:37 AM **Motion and Action:** Approve the Annual County IDJC Statistics Reporting Form B as presented, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

17) 11:42 AM Recess

11:42 AM **Motion and Action:** Recess for lunch as presented, to return by 2:30 PM, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

18) 2:30 PM Reconvene

19) 2:30 PM Consider water resolution with our state legislative representatives and Lt. Governor Bedke

a) Those in attendance included: Cassia Commission Chair Leonard M. Beck, Cassia Commissioner Kent R. Searle, Cassia Commissioner Bob Kunau, Minidoka Commissioner Dan Schaeffer, Minidoka Clerk Tonya Page, Minidoka Commissioner Sheryl Koyle, Nate Francisco and JD Gould with the Middle Snake Regional Water Resource Commission, Alan Hansten with Idaho Surface Water Coalition, Lt. Governor Scott Bedke, Rep. Clay Handy, Sen. Kelly Anthon, Rep. Doug Pickett, Trevor Reno, and Jason Jones.

b) Water concerns and a resolution were discussed.

20) 3:33 PM Discussion regarding upcoming legislative session – may include commissioners from neighboring counties
A variety of topics were discussed that included water, data centers, exemptions, taxation and others.

UNFINISHED BUSINESS ACTION AGENDA ITEMS

21) 11:25 AM Construction project status report– Chad Gill from Gary Jones Construction
The electrical rough was reported to be in progress, with the window installation to follow.

22) 4:55 PM Adjourn

4:56 PM **Motion and Action:** Adjourn, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

APPROVED:

Leonard M. Beck, Chair

DEPUTY CLERK OF THE BOARD:

Sharene Ahlin

Cassia County Commissioner Meeting

Attendance Log

Date: 11/02/2026

	NAME (Please Print)	TOWN	REPRESENTING
1.	Michael Ricks	Burley	Anthem Broadband
2.	David Lazenby	Burley	Anthem Broadband
3.	Trever Reno	Burley	Self
4.	Mart Adams	Burley	Assessor
5.	Laura Greener	Burley	Treasurer
6.	Michelle Wallace	Burley	Auditor
7.	JASon Jones	Burley	Self
8.	J. Thompson		CCSO
9.	K. Horak		CCSO
10.	Dixie Tate	Rupert	Minidoka Juvenile Probation
11.	Cordell Sheridan	Almo	EC F&R
12.	DAN Schaffer	Rupert	Minidoka Com.
13.	Tonya Page	Minidoka	County
14.			
15.			
16.			
17.			
18.			
19.			
20.			
21.			
22.			
23.			
24.			

SUMMARY CLAIMS APPROVAL REPORT INCLUDING BUDGET BALANCES

BOTH UNPAID CLAIMS & DEMANDS GENERAL GOVERNMENT FUNDS **9% OF FISCAL YEAR ELAPSED**

*** UNAPPROVED DEMANDS APPEAR IN ACTUALS AND ALSO AS AN INVOICE .**

Fund	Budget	Actual	Demand/Claims Amt	Budget Remaining	% Budget Remaining
0001 GENERAL FUND (CURRENT EXPENSE)	5,127,187.00	554,595.28	39,547.62	4,572,591.72	89%
0002 ROAD & BRIDGE	918,275.00	59,134.13	91.39	859,140.87	94%
0006 DISTRICT COURT	429,716.00	24,488.68	69.60	405,227.32	94%
0008 JUSTICE FUND	15,976,302.00	1,005,739.80	53,165.78	14,970,562.20	94%
0012 MISDEMEANOR PROBATION	1,057,670.00	71,033.52	147.93	986,636.48	93%
0013 911 COMMUNICATIONS	798,550.00	509.60	1,891.17	798,040.40	100%
0048 EMPLOYEE BENEFITS FUND	4,300,305.00	692,473.17	86,417.72	3,607,831.83	84%
		Total Amount Paid	**181,331.21**		

STATE OF IDAHO
CASSIA COUNTY

WE, THE CASSIA COUNTY COMMISSIONERS, BEING DULY SWORN DO HEREBY CERTIFY AND DECLARE THAT WE HAVE REVIEWED THE DEMANDS ENUMERATED AND REFERRED TO IN THE FOREGOING REGISTER, AND THAT THE SAME ARE TO THE BEST OF OUR KNOWLEDGE ACCURATE AND ARE JUST CLAIMS AGAINST THE COUNTY, AND THAT THERE ARE FUNDS AVAILABLE FOR PAYMENT THEREOF IN THE COUNTY TREASURY.

APPROVED FOR DISTRIBUTION AS OF 11-2-2026

COMMISSIONER COMMISSIONER COMMISSIONER

Attest:
Sharene A.
Signature
Sharene Allen
Name
11-2-2026
Date
☒ Deputy Clerk ☐ Clerk of the Board

*** WARNING: This fund is over budget**